

Council Meeting Minutes Barony of Lions Gate

Minutes taken by: Anika Styfe

In attendance: Marion Drakos
Tamala Arm
Christi Frank
Marg Galbraith-Hamilton
Vanessa Giddings
Joanne Burrows
Briony Seedhouse
Kirsten Masse
Trish Graham
Roxanne Hood
Mark Hood
Kevin Garvey
Tina Johnston
Jay Irvine

Morweena
Isabeau Fiona the Archer
Anika Styfe
Margaret Hamilton of Stirlingshire
Agnes Cresewyke
Tanikh bint Farida
Brynja Kortsdottir
Jaqueline Lefleur
Etan MacNessa
Caitrina Inghean Aindriasa
Uilliam Mac Fearchair
Caemgen macGorbith vi Andrais
Millicent of Eaglescliff
James Irvein

SENESCHAL'S REPORT - Archos Morweena

Contracts

From the Kingdom Seneschal:

Going forward, all contracts with a Hold Harmless agreement must be sent to the Lions Gate Seneschal to forward to the Society Seneschal for approval. This applies to all An Tir branches and applies to ALL contracts with Hold Harmless agreements whether it's for weekly practices or big annual events. If it has a Hold Harmless agreement, send it before signing it.

When you send them, list a "Required By" date. Don't say ASAP and don't list a date that is the next day, otherwise you will be sadly disappointed.

Moving forward, all contracts with this clause need to be sent to CA for review; this will add time to contract approval as it cannot be signed without sending it up the line if there is a hold harmless or similar wording

Contacting sites

We had a complaint that a member was contacting a site that has been booked for an event to ask questions about setting up some equipment. This is a reminder that ONLY the event team, Seneschal and Exchequer should be in contact with a site.

Reporting

This month, reporting was not bad - some late, some missing.

I was a little disappointed with the response to the request for officer budget items.

Two people replied by the requested date (one was me), a few more replied the day I sent a reminder

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when it was already 2 weeks past the date requested by, some waited two more days before replying. Still others added it to their report and didn't send to the exchequer at all.

Maybe there should have been an extra reminder by the money people, but who wants to have to follow up on every request? This caused a lot of extra work for the people working on the budget and I spent most of last night working on SCA things, sitting at my computer from 6 until 10 pm.

I know that we are all volunteers, but the people asking for things with a deadline are volunteers as well. When reports and requests are late, it causes a lot more work and stress. If we ask for something by a specific date, please try and respect that.

Insurance

- Contracts sent for Taisce Stables. Equestrian insurance ordered and received around Feb 1.
- Insurance ordered for Canterbury Fayre (need to give receipts to Tam).
- Will be ordering insurance for Sealion. Advance to be requested as that is named and equestrian and that's \$120

EXCHEQUER'S REPORT – Her Ladyship Isabeau Fiona the Archer

2018 Financial Results (so far...)

YTD: income of \$589 and expenses of \$1299.98

Receivables & Other Assets:

\$50 Thursday practice float

\$175 general supplies (to be solved shortly)

\$150 deposit to City of Maple Ridge for The Trials 2018

\$60 Advance to Marion Drakos for named insurance for Equestrian practice

\$140 Advance to Angela Gallant for YAC equipment purchase

Prepaid expenses:

\$\$450 to Cloverdale Rodeo for the Canterbury Fayre site deposit

\$1000 to Cloverdale Rodeo for the Canterbury Fayre site deposit

\$3026.10 to Public storage for Feb 2018 to Jan 2019 rentals, with Feb 2019 being the free month.

Available Funds:

As of February 27, 2018, total available funds were \$16582.53 which include the following Special Funds:

Archery \$298.76

Baronial Pavilion \$3672.90

Baronial Thrones \$180.00

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Practices:

Last year practices combined paid for the cost of the sites, and came out ahead by \$162.56

Sunday (Archery/Equestrian): Jan practice income = \$284

Monday (Heavy): no data

Thursday (Rapier): no data

Projects Still Underway

Fourth Quarter financial report was submitted at the end of January

Financial Policy update – to follow when Kingdom and Principality have completed updates.

Customary review in process

Budget 2018 – presented today by Deputy Exchequer Anika Styfe

PAST EVENTS

Langley Fundamental School Demo

Date: February

Event Steward: Baroness Caitrina

Very good turnout

FUTURE EVENTS

Canterbury Fayre Mar 24

Bid received using Shannon Hall in Cloverdale

James Wolfden & Arianna Freemont

Contract and deposit sent, schedule being put together, tweaking for courts, finalizing TUTR for end of week, A&S combatants, looking at stall set up and gaming tournament (current champion is unavailable, but will submit game, likely run by Baron Uilliam)

Request gate float of \$600

Tir Righ Heraldic & Scribal Symposium April 7

Caemgen mac Garbith ui Andrais

Paperwork to run down, three tracks of classes, maybe 4 or 5 in the end. Pre-registration will be available, maybe with site fee.

Sealion May 25-27

Bid received and awarded to Master Garet (not in attendance)

Trials Sept 14-16

Catrina and Brynia

Site, tokens, gate person achieved. Need number of trial attendees.

Baroness's Inspirational Tournament Nov 17

Maminka the Bohemian & Theodora van Zeeland (not in attendance)

Awarded using Cloverdale site, contract sent with deposit

2018 Events Needing Bids

Champions June 1-3

Maybe Kevin or James, especially if one day and at Warner Loat

TOA Aug 3 -6 *

Bid received at Council

Banquet Oct 20

Bid received at Council

CONTINUED BUSINESS

Customary and Financial Policy updates - Morweena

It's coming together. Reminder to add office vacancy info

Lions Gate Pavilion- Baron

Brynna to step up and take over from Uilliam.

Looking at rectangular marquee (like current, but squared ends) \$2900

Traders Tent, less poles, less rope and easier to position, can get a fly \$2600US

Lions Gate and the Societies Act, etc. - Seneschal

Some concerns were raised at last council that we are in violation of the societies act due to not having a lawyer. The SCA Inc. is incorporated as an extra-provincial, Non-Share Corporation (Xs 52546). We are a branch in that organization. The branch, principally and kingdom are all branches of this society and the running of it is by SCA Inc., not any of the local chapter

Officer Vacancies:

Chatelaine: Term up in May, intends to step down, recommends current deputy, Arianna

Chronicler: Intends to step down, covered by Anika for now

Families: No applicants

Lists: Has posted looking for a deputy/ new officer (can shadow at Champions!)

Games: Has been posted

YAC: Just confirming in my chaos that there is nothing to report. Thank you

Bardic and Librarian

There was discussion on these positions, tabled to the Customary Update. Note customary says that offices can be vacant, looking to possible retire the Librarian office.

NEW BUSINESS

Baronial Announcement - Baron and Baroness Polling Process

This information, with addresses and emails, will be posted tomorrow March 1 on Facebook, the Lions Gate web page, and emailed to the email list.

All nominations must be submitted via email to the Seneschal, Morweena, no later than April 1st as chosen by Their Royal Majesties (don't blame the Seneschal).

At that time, the letter of intent will be submitted to the Crown for confirmation. Please **DO NOT** make posts or public comments that you are running until all candidates are confirmed by the Crown. The list of Candidates will then be released to the populace.

Applicant deadline April 1st, 2018

Form of Presentation of the Candidates: Modern and SCA resume to the Crown for approval and once approved, posted on branch Facebook and Web pages (link sent to email list) and a meet and greet session.

Note: The modern resume can be tailored to the job you are applying for and need not contain employer contact information; just the type of role and the type of work environment.

Meet and Greet will be Tuesday, May 8 in the evening at a location booked solely for this purpose - just waiting confirmation of this contract.

Date/Time of Polling: Thursday, May 24 7:30 pm to 9:30 pm (Rapier practice)

Method of Polling: in person ballot

Absentee ballots will be available and mailed to crown or representative. Only current PAID members will be given a ballot - what a GREAT time to renew!

Polling forms will be distributed only to members within the Barony's postal codes. Officers, Sergeants, Courtiers, Gallants, Yeomen, and Lancers who live outside the area code range of the branch, and are members, will be included in the polling.

Other input may be submitted in writing via email, postal mail or in person.

The results of the polling shall be delivered directly to the Crown for their consideration.

The final decision and appointment of the new Baron and/or Baroness rests solely with the Crown

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Barony of Lions Gate - 2018 Budget

Income	2018 Budget	2017 Actual	2016 Actual
Fundraising			
Non-Medieval Activities Internal	\$ 0.00	\$ 1,858.00	\$ 1,938.90
Non-Medieval Activities External	0.00		0.00
Direct Contributions/Donations	0.00	729.79	141.00
Activity Related			
Income from Demos and Activity			
Fees	0.00	8,126.75	10,289.13
Adjusted Gross Event Income	4,816.20	29,718.75	27,110.47
Funds Transferred In From SCA Account			
Within Kingdom	0.00		678.40
Outside Kingdom	0.00		0.00
Interest Earned	0.00		0.00
Net Inventory Sales Income	0.00		0.00
Other Sales Income	0.00		112.00
Adjusted Gross Newsletter Income	0.00		0.00
Advertising Income	0.00		0.00
Other Income	0.00		0.00
Total Gross Income	<u>\$ 4,816.20</u>	<u>\$ 40,433.29</u>	<u>\$ 40,269.90</u>
Expenses	2018 Budget	2017 Actual	2016 Actual
Advertising	\$	\$	\$ 0.00
Bad Debts			0.00
Bank Service Charges	125.00	86.48	105.85
Depreciation			0.00
Equipment Rental & Maintenance	50.00	6,638.73	3,890.88
Fees & Honoraria		40.00	0.00
Food		1,774.14	1,661.97
General Supplies	1,150.00	1,664.54	1,498.29
Insurance (Non-SCA)			0.00
Occupancy & Site Charges	3,301.20	19,669.55	24,317.10
Postage & Shipping, PO Box Rental	140.00	90.31	81.32
Printing & Publications		211.27	34.40
Released Equipment			0.00
Telephone			0.00
Travel (Gas, Tolls, Airfare)	50.00	335.00	2.00
Subtotal Expenses	<u>\$ 4,816.20</u>	<u>\$ 30,510.02</u>	<u>\$ 31,591.81</u>
Other Expenses			0.00
Donations to Other 501(c)(3) Organizations			3,082.71
Funds Transferred Out to Another SCA Account			
Within Kingdom			427.38
Outside Kingdom			0.00
Total Expenses	<u>\$ 4,816.20</u>	<u>\$ 30,510.02</u>	<u>\$ 35,101.90</u>
Net Income	<u>\$ 0.00</u>	<u>\$ 9,923.27</u>	<u>\$ 5,168.00</u>

Behaviour and Courtesy – Seneschal, Deputy

Warning: Strong language to follow.

We should all be treating one another with courtesy and respect, in person and on-line. The SCA prohibits harassment and bullying of all individuals and groups. This includes practices and meetings as well as events and official online presence.

It was brought to my attention that someone had posted on Facebook some negative and false statements about the current Seneschal, the predecessor, and Lions Gate. The post was placed on the page of Martin Caspe, known in the SCA as Sir Martin the Harper on Jan 2:

“Our Seneschal has gone to extraordinary means to get a new Fight Practice going cuz the lack of attendance lost the old site.
Meanwhile last year the SCA upline took 6 weeks to approve a contract to have Archers and Equestrians have a practice on my farm.
Result - I honour the contract but nixed any other SCA event on my farm,
Now the archers and Equestrian have a new place and 8 weeks with NO Contract - she has issues with it - yet it went upline and was approved.
I guess the serving of the male rod of Knights, probably with no kneepads even is more important than serving the ones who actually make the events happen.
And she’s an archer to boot.
Same contract as my farm, guess not enough wood to service”

Sir Martin removed the posts after demanding the poster, Don Giacomazzi known in the SCA as Donatello, apologize and be respectful.

While this was posted on a private page and not in an SCA venue, this is really distasteful on a number of levels and visible to a large contingency of our SCA community.

The BC [Human Rights Code](#) protects people from sexual harassment in public services and in rental housing and employment situations, stating that “Everyone has the right to be free from sexual harassment in their job and their housing.”

We are a club or social group but mandatory positions in such are covered as “employment”. It also includes in the definition of sexual harassment as:

- Sexual leering, teasing, or telling obscene jokes. This could include sharing obscene jokes by email, text, or other electronic means
- Making rude comments about someone’s gender presentation; treating someone badly because they don’t fit with sex-role stereotypes.

I believe the above quote fits within those definitions as well as containing incorrect statements regarding contracts with his property and why Lions Gate decided to not proceed with any additional contracts with the site.

Also in the code:

- “Employers may be responsible for harassment if they allow some employees to harass others, instead of stopping the harassment.”

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To that end, Donatello is not welcome at Lions Gate Council at this time and preferably until the end of Marion's tenure as Seneschal.

May Crown – Chamberlain

Conn McRoy of Ramsgaard has requested some gear to assist with May Crown. Marshalling staves, event signs, fighting erics, and sun shades. Baroness thought this was approved already. I checked all minutes back to Oct 2016 and did not see it, but we had agreed to the same for July Coronet before it was moved.

CORONET REPORT

Looking forward to Daffodil and the formal declaration of war!

NEXT MEETING

Date: March 28, 2018

Location: Safeway at North Road and Como Lake in Coquitlam
Mezzanine Level meeting room

OFFICER REPORTS as of 8pm Feb 27

Archery – Her Ladyship Delwyn verch Ynyr

No report.

Arts & Science – Millicent of Eaglescliff

The February Black Kettle cooks' meeting was held on February 13, 2018. Attendance: ~5

The class "De-Mystifying Documentation" was taught by Mistress Gala on February 7, 2018.

Attendance: ~8

The entry period for the Lions Gate Bardic Championship and Arts & Sciences Championship closed on February 24, 2018. We have four confirmed entries for A&S and two confirmed entries for Bardic. There are two more entries that need clarification if they are full entries or single entries.

Bardic Arts – Her Ladyship Briana nic h'Eusaidh

No report.

Blades – Kian O'Ruadhri

I have attached my monthly report for council:

Approx attendance - 10 people

Although it was not used last year, I have several items I would like to try to address this year if possible.

First, I would like to obtain a mask punch tester for the practice steel key. If possible I would also like to repair our current broken tester; however I am still examining the feasibility of this. Approx \$80

Second, we have several gorgets that will require repair over the next year. Approx \$50.

I believe that the previous budget was \$200, and this would allow me to pursue the proposed items above, while having some extra for any unexpected costs such as other repairs.

Finally, I will not be able to attend council this week, due to travelling into the Yukon. I will try to get the Jan - Feb funds to the exchequer before March 9th.

Chamberlain – Russell Cam-beul O'Danescombe

Conn McRoy of Ramsgaard has requested some gear to assist with May Crown. Marshalling staves, event signs, fighting erics, and sun shades.

Chatelain – Lord Ragnvaldr of Hartwood

Hello. We had a demo this month put on by our lovely Baroness and it appears to have gone smashingly. I have had a few inquiries about from people wanting to get involved; hopefully we will see them out at events soon. I do not recall if I have already said this, but I intend to step down as Chatelaine this May when my term is up. My Deputy, Dame Arianna, intends to take over after me, and I will take the roll as her deputy if she is still okay with the idea. That is all I have to report this month.

Chronicler – Laird James Irvein

Thank you to Briana for taking minutes at the last meeting.

Although my term is not up yet, I would like to begin looking for a successor. Between my health and my other obligations, I do not feel I have been doing as good a job as this office requires.

Dance – Adelia Dancia of Reedsdale

No report.

Equestrian – Her Ladyship Briana nic h'Eusaidh

No practices, events or meetings. Still no confirmation of insurance for the dates requested. (correction, insurance was sent to site around Feb 1)
No changes to the requested budget amount for the office for the next year.

Family Activities Coordinator – Vacant

No report.

Gamesmaster – Vacant

No report.

Lists – Her Ladyship Cassandra Wineday of Newingate

There have been no requests for Lists. I am still awaiting official applications for someone to become a deputy to then take the office in November. (received Feb 28)

Minister of Stables – His Lordship Brynmor Raven

No report; have been in contact regarding waivers.

Sable Loat – His Lordship, Sergeant Laric Godwin

Nothing to report for events. Assisted two people with their devices.

Scribe – Her Ladyship Ciana di'Libri

No report.

Thrown Weapons – Duncan of Aberfoyle

We had practices on:

- Jan 28th 16 people including 4 first timers checking us out.(7 were throwing)
- Feb 4th 11 people active (5 throwing)
- Feb 11th 31 people attending including 9 first timers (13 throwing)

Jaqueline brought the new rounds she acquired to practice and although beautiful, they are very hard. They may need more drying time before being useful.

I have contacted Don at the Grene Wode to inquire if he had any trees come down on his property over the winter, and he says that several trees fell. He is kindly going to check them for size, and Marcus and I may be able to acquire more rounds which will get us through till Jaqueline's are ready. I put in a budget for this 2018 year with the exchequer and it is on file now. We are hearing great feedback on social media about the awards we presented. Everyone seems very impressed with Marcus' work.

We are making great strides to try to continue growing thrown weapons in Lions Gate, and hopefully grow to rival Archery for participation.

TUTR – Tanikh bint Farida al Bakim

No report - however she does not have an office email

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Webminister – Lady Jakemina

Nothing to report. (But at least no longer snowed in, yay!)

Youth Armoured Combat – Lady Sibhaidh

Nothing to report

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Officer Position	Officer Name	SCA name	Date of office change
Seneschal	Marion Drakos	Morweena	May 17
Deputy Seneschal	Keven Garvey	Caemgen mac Garbith	Sep 16
Exchequer	Tamala Arm	Isabeau Fiona the Archer	Apr 17
A&S	Tina Johnson	Millicent of Eaglescliff	Apr 17
Archery	Kim Laven	Delwyn Verch Ynyr	Sep 15
Bardic	Nancy Hedge	Briana nic h'Eusaidh	
Blades	Jason Homfeld	Kian O'Ruadhri	Feb 17
Chamberlain	Russell Cambell	Russell Cam-beul O'Danescombe	Jul 17
Chatelain	Lee Hartley	Ragnvaldr of Hartwood	May 16
Chronicler	Jay Irvine	James Irvein	Jan 17
Dance	Lisa Boorman	Adelicia	Jun 17
Families	Vacant		
Games	Doug Loney	Master Nikoli	
Gold Key	Dawn Malin	Arianna	
Equestrian	Nancy Hedge	Briana nic h'Eusaidh	Feb 17
Librarian			
Lists	Joanne Loney	Cassandra Wineday	Nov 16
MOS	Kevin Sass	Brynmor Raven	Oct 16
Sable Loat	Mike Cole	Laric Godwin	Jun 17
Scribe	Annika Homefield	Ciana di'Libri	Feb 17
Thrown Weapons	David Graham	Duncan	Aug 17
TUTR	Joanne Burrows	Tanikh bint Farida al Bakim	Nov 17
Webminister	Karen Meijer-Kline	Jakemina	Jan 16
YAC	Angela Gallant	Sibhaidh of Lough Neagh	