

Council Meeting Minutes Barony of Lions Gate

Minutes taken by: Anika Styfe

In attendance:	Marion Drakos	Morweena
	Mark Hood	Baron Uilliam Mac Fearchair
	Marg Galbraith-Hamilton	Margaret Hamilton of Stirlingshire
	Kirsten Masse	Jaqueline Lefleur
	Briony Seedhouse	Brynja Kortsdottir
	Jason Homfield	Kian O’Ruadhri
	Anneka Homfield	Ciana dei Libri
	Michael Cole	Laric Godwin
	Vanessa Giddings	Agnes Cresewyke
	Joanne Burrows	Tanikh bint Farida
	Barbara Hansen	Ylas Anasdoter
	Tina Johnston	Millicent of Eaglescliff
	Trish Graham	Etan MacNessa
	Angela Gallant	Sibhaidh of Lough Neagh
	David Sharpe	Garet Doiron
	Jay Irvine	James Irvein
	Chris Hall	Ulfr Blodfotur Fallgrson
	Christi Frank	Anika Styfe
	Kevin Garvey	Caemgen macGorbith vi Andrais
	Tamala Arm	Isabeau Fiona the Archer

Minutes from last council amended: Acceptance of January minutes, 2018 budget and lending gear to Ramsgaard for May Crown voted accepted. Acceptance of February minutes with that change, moved, seconded and voted accepted.

SENESCHAL’S REPORT - Archos Morweena

Background checks

Background checks are required for running any youth activity. We are still having issues with the requests getting handled in a timely manner for renewals and new ones. Some of this may be email related, some is something else.

I’ve had requests bounced back due to a misplaced “:” and then when I sent three in one day, they asked for them all in one email, which they didn’t seem to get.

Recently, the YAC officer submitted for renewals, and she has not gotten a reply in a timely fashion. Her clearance is about to expire, so she tendered her resignation. However, the Kingdom Officer has indicated that there is no need to do so.

Both myself and the Kingdom Youth Officer have spoken to the Kingdom Seneschal about the issue, I’ve also seen it pop up on the An Tir Seneschal page.

Part of the issue was me: I neglected to cc the Youth officers when I submitted the request and this limited the email trail.

March 28, 2018

While the delays are an issue, there isn't much I can do other than escalate the problem, which I have done.

The requirement and the process is from the Society level and not one we can change. Keep in mind as well, I have no visibility to the process; I hit send and do not see anything else.

It takes up to 30 days from when the company receives your log in to clearance and there are several touch points before that: me, the kingdom background check deputy, the kingdom seneschal and then the head office in Milpitas. Each of those steps adds time as most people don't jump on a task the second it hits their inbox. So overall time really is at least 60 days from start to finish

When submitting a request please follow this format, don't use terms like "mundane name," use it as listed:

- Your full legal name
- Your SCA name
- Your membership number and expiration date
- Your e-mail address
- Your Branch and Kingdom of Residence
- Indicate whether you're seeking to be a YAFA Officer or Mentor -OR- a YAC Youth Officer or Youth Marshal
- Indicate whether or not you can access and print pdf files; if you cannot, then include your mailing address.

EXCHEQUER'S REPORT – Her Ladyship Isabeau Fiona the Archer

2018 Financial Results

YTD: income of \$2964 and expenses of \$3261.85

Events

Event	Income	Expenses	Gain/Loss	Attendance	Remarks
Canterbury Fayre	1675.00			Adults: 108 paid, 8 comped Youth/Child: 18 NMS: 11	More data pending

Receivables & Other Assets:

- \$50 Thursday practice float
- \$175 general supplies
- \$150 deposit to City of Maple Ridge for The Trials 2018
- \$140 Advance to Angela Gallant for YAC equipment purchase

Prepaid expenses:

- \$\$450 to Cloverdale Rodeo for the Canterbury Fayre site deposit
- \$1000 to Cloverdale Rodeo for the Canterbury Fayre site deposit
- \$2751 @Public storage for Mar 2018 to Jan 2019 rentals, with Feb 2019 being the free month.

Available Funds: As of March 27, 2018, total available funds were \$17230.76 which include the following Special Funds:

- Archery \$298.76
- Baronial Pavilion \$3672.90
- Baronial Thrones \$180.00

Practices: currently

- Sunday (Archery/Equestrian): income (Jan & Feb) \$524 / expenses \$591.05 (site paid to mid Feb)
- Monday (Heavy): income (Feb) \$140 / expenses \$888.65 (site paid up to end of April)
- Thursday (Rapier): income (Jan & Feb) \$320 / expenses \$418.03 (site cost to Feb)

Projects Underway

- I will be away for two weeks in the middle of April. The task of Chancellor of the Exchequer will be taken up by the Deputy Exchequer Anika. Continue to send emails to the exchequer@lionsgate.tirrig.org email address. She will answer for the office. She is experienced and very capable.
- Financial Policy update: to follow when Kingdom and Principality have completed updates.
- Customary review in process
- The office of the Exchequer requests that council be moved to one week earlier in the month. Cheques are being written to close to the end of the reconciliation period and our bills are being paid too late.

PAST EVENTS

Canterbury Fayre - Mar 24 (Cloverdale)

Bid received using Shannon Hall in Cloverdale - James Wolfden & Arianna Freemont

108 Paid members, 8 comp & 18 youth

Income approx. \$630 profit, including lost and found auction \$96 (and space in the locker), approx. \$15 from TUTR.

Event ran smooth! One common issue: for A&S championship and classes, the judges are often instructors and busy doing one or the other. With this event, we tried to do time for judging without classes and vice versa.

Future recommendation: A&S and TUTR expenses should be brought to the event steward in advance to be part of the event budget.

Recommend to focus on more than A&S (Millicent), but the focus should be on the championship (Ciana) and A&S (James)

FUTURE EVENTS

Tir Righ Heraldic & Scribal Symposium - April 7

Caemgen mac Garbith ui Andrais

Far more successful than expected, causing troubles, but making lots of money. Wants cheques for site rental, \$500 gate float (voted and accepted), \$850 TUTR advance to reimburse instructors (voted and accepted).

Sealion - May 25-27 (Island 22)

Bid received and awarded to Master Gareth

We have a reason for the war!

Have received bids for biffies, one much lower than the other – Jiffy John. Five requested, will look into an increase, research to follow (Kingdom event guide).

EIF is in and on the calendar, awaiting the link to update information. Facebook official event expected next week.

Champions - June 2

Bid received but not yet reviewed James and Kevin

Park is “booked” but awaiting contract and costs - Warner Loat. Awaiting contract to forward to CA. Briony for Gate, expect 90 (previous up to 110). Want site fee of \$10, busy event of four champions.

TOA - Aug 3-6 (Island 22)

Bid awarded to Cassandra (not in attendance) pending budget adjustments. Reminder, large expenses need a quote! (Biffies for example.)

Trials - Sept 14-16

Catrina and Brynia

Albion – site tokens complete ;-). Named insurance needs to be ordered. Horses must be accompanied due to insurance requirements. We do not have exclusive use of the park and cannot prevent the public from sharing the site (dogs).

Baronial Banquet - Oct 20 (St. Augustine's Parish Church)

Jaqueline LaFleur

There will be chocolate! Kenzie is cooking a New World South American feast. Financial questions: kitchen staff comped for site fee (how is staff defined).

Drop dead date for tickets end of April – need much advertising

Baroness's Inspirational Tournament - Nov 17 (Cloverdale)

Maminka the Bohemian & Theodora van Zeeland (not in attendance)

Awarded -using Cloverdale site, contract sent with deposit

Spoke to them on the weekend - they are moving forward with plans for lunch and an overall theme

2018 Events Needing Bids - NONE!!

CONTINUED BUSINESS

Customary and Financial Policy updates – Morweena

Need to update the current policy, like list of Champions. Awaiting Baronial portion.

Lions Gate Pavilion - Baron Uilliam/Brynia

No update, looking at buying poles as hardware is included. Possible to have it for Sealion.

Polling - Chair /Seneschal

Applicant deadline April 1st, 2018 to intent.lions.gate@gmail.com

Meet and Greet Tuesday, May 8 in the evening at a location booked solely for this purpose:
5024 Rumble Street in Burnaby

Date & Time of Polling: Thursday, May 24 7:30 pm to 9:30 pm at Thursday rapier practice
JIBC: 715 McBride Blvd, New Westminster

Method of Polling: in-person ballot

Absentee ballots will be available and mailed to crown or representative but must be requested by email no later than May 21. Only current PAID members will be given a ballot - what a GREAT time to renew!

Officer Vacancies: Note that everyone should try and recruit a deputy at least 6 months prior to stepping down to train them in their office. This will help prevent long vacancies in a role. Some of these roles may be filled once the Baronial succession is closed.

Chatelaine: Term up in May, intends to step down, recommends current deputy, Arianna

Chronicler: Intends to step down, covered by Anika for now

Families: No applicants

Lists: Has posted looking for a deputy/new officer, wants to step down in November (can shadow at Champions!)

Games: Has been posted

YAC: Term up in August, requires background check and marshal status

Bardic and Librarian

There was discussion on these positions, tabled to the Customary update. Note customary says that offices can be vacant, looking to possibly retire the Librarian office.

NEW BUSINESS

New E-mail System - Seneschal

The An Tir web team has a solution to the issues we have been having with our current email system. We are moving to using Office 365 with "real" and not forwarded email addresses for all officers.

One of the advantages is when an office changes, the email library/archive will also change hands, making looking up history much easier.

March 28, 2018

In the next few days, I will send an individual email with the new address and a temporary log in. You will need to change the password on your log in and set a recovery address.

Everyone will receive the email by April 1, but this is no joke! No more having emails go astray!

On the same system as all officers (up and down the SCA), skype for business, web apps. Tutorials available. Kingdom and Principality currently using and it's working.

New Awards update - Baroness

It was just published in the latest Letter of Acceptances and Returns that the Loat and Golden Dandelion are now officially registered. Our combat award that was to be the Striking or Rampant Lion has been returned. We have 18 months from the time we receive the return letter to resubmit so we're going to leave it for the next B&B to decide if they want to continue to find a suitable name or disregard the award since it's never been given out.

Website Info

All officers to ensure info is correct

Sir Eddies

Our Thrown Weapons officer running TW at Sir Eddies in Thornwood. Duncan would like to take Lions Gate loaner gear across the line to this event. Voted and accepted.

Sir Ulf – Investiture and Crown joint bid

Getting people involved early, volunteer efforts, looking at a joint bid for Investiture and Crown one weekend apart in August and September 2019. Looking for ideas and volunteers

Kian – Re non-SCA Rapier Instructor

Would like outside teacher, Braun, at Rapier practice, and have students pay privately at class for a lesson. How would this work insurance-wise, pay-wise? Not advertising for him.

Taniq – TUTR Budget

Requesting line item in the budget for TUTR for office supplies of \$60 (voted and accepted). Also requesting two sturdy white boards.

Must talk to the Chamberlain about storage and maintenance, and if there are any currently in the locker.

March 28, 2018

CORONET REPORT

Nothing to report. Had a great time at Canterbury Fayre and heading to Golden Fleece this weekend.

NEXT MEETING

Date: April 25, 2018

Location: Safeway at North Road and Como Lake in Coquitlam
Mezzanine Level meeting room

OFFICER REPORTS as of 8pm March 27

Archery – Her Ladyship Delwyn verch Ynyr Received this morning

Evidently I'm a bad Baronial Archer. I failed to hit send on last month's report and am a tad late today... *hangs head*. I'm blaming work!

So this time around I'll be incorporating both since there is really only a couple points to cover and they cross over the last two months.

Overall, the practices have been well attended each week, sitting comfortably over 20 attendees, which considering the time of year is excellent. I expect these number to remain in place for the cooler times, and increase as we warm up and official shooting (and yes, throwing) season for many begins.

No major incidents to report on. We have a good set-up process in place with more hands helping to clean up and take down.

One area of concern however has been the on-site biffies. Due to weather conditions (ice and mud), they were having issues with the truck gaining access to the biffy location to adequately clean it. As a result, we did cancel one practice as the officers all felt it was not an ideal situation to have our practice attendees have to drive across the freeway. Site owners have been working to resolve the issue with the biffy company, and brought in gravel to cover the area where the truck has been getting stuck. They have assured us that the regular cleaning schedule is on a weekly basis otherwise.

There are no events coming up in the next month for archery, so I will be looking to utilize the time to fix and build some new frames and prep the gear for the eventing season ahead.

Arts & Science – Millicent of Eaglescliff

The March Black Kettle cooks' meeting was held on March 14, 2018. Attendance: ~6

The A&S Deputy wants to step away from the position starting in May. We should start advertising for people interested in the position.

The Baronial Bardic and A&S Championships were held at Canterbury Fayre:

- There were 5 entries in the A&S Championship.
- The new A&S Champion is Madam Jaqueline Lafleur.
- There were originally 2 Bardic entries, but one withdrew due to illness.
- The new Bardic Champion is Aoife Ruadh ingen ui Cnaimhsighe (Ariel Rivera).

Expenses for the championship:

- Photocopying: \$40.09
- Envelopes & highlighters: \$20.02

Bardic Arts – Her Ladyship Briana nic h'Eusaidh

No report.

Blades – Kian O'Ruadhri

I have attached the rapier report for March. I will be trying to attend council this week to deliver the funds from practice and the waivers that I have collected thus far.

Chamberlain – Russell Cam-beul O'Danescombe

No report.

Chatelain – Lord Ragnvaldr of Hartwood

No report.

Chronicler – Laird James Irvein

No report. Officer is looking for replacement. Interim minutes being taken by Arcos Anika Styfe.

Dance – Adelia Dancia of Reedsdale

No report.

Equestrian – Her Ladyship Briana nic h'Eusaidh

We had one practice with 5 attendees and 5 horses. Hauling and logistics went very well, even with challenges of horses in two locations and with a few hiccups stabling was sorted reasonably well. The practice set up and cleanup were well coordinated, and we are all looking forward to a year filled with ponies and fun! I will bring the waivers and forms to Council.

Our next practice is scheduled for April 22, and an opportunity to school under one of the world's best HEMA classical coaches, Arne Koets, April 23, 24 and 25. This is not an SCA insured event, but is a rare opportunity for equestrian and historical martial arts enthusiasts. It is also not cheap; Briana has all the details.

Plans are moving ahead for Sir Eddie's and Crown. The Baronial Equestrian Office is working to support both of these events (one for Tir Righ and one for An Tir), and would like to request formal permission from Council to allow the use of our Equestrian equipment for both of these events.

Excitement is growing for SeaLion War's Equestrian activities. We intend to host an authorization session on Friday evening and a cross-discipline challenge on one of the two days of the event. In this challenge, individuals may declare for which team they are competing (Heavy, Combat Missile, Rapier, Archery, Arts and Sciences, or Service) to determine where the best equestrians may be found and to encourage participants in those disciplines to give mounted activities a try. Participants need not be authorized to participate, as we will have safe horses and handlers on offer. There will be prizes for the team with the most declared participants as well as most courteous team and highest individual and team score.

Family Activities Coordinator – Vacant

No report.

Gamesmaster – Vacant

No report.

Lists – Her Ladyship Cassandra Wineday of Newingate

No applications have been received for the position as far as I know. Other than that, there is nothing to report for Lists.

Minister of Stables – His Lordship Brynmor Raven

Practice for this quarter has been low. New practice site is significantly smaller than old site and rapier has had to use another room in order to accommodate both groups. The social and arts and science aspects to the practice have helped keep numbers up for the quarter. No injuries have been reported.

Sable Loat – His Lordship, Sergeant Laric Godwin

Another month, another report.

There was only 1 event in the Barony this last month, Canterbury Faire. Morning court was heralded by Lord Bryntyeach MacQuarrie and the contestants for the champions were sworn in. I heralded the final court where we had 3 outgoing champions for A&S (Ladyship Maile Rennic), Bardic (Lord Bryntyeach MacQuarrie) and Games (Lord Loki). This means we have 3 new champions: Madam Jaqueline Lefleur, Madam Cnaimhsidhe (Effa), and Master Cyneric Bearson respectively. There were also 4 Silver Lances granted: Millicent, Angherad, Isolde, and Etan. We also have 2 new Golden Dandelions: Zoe and Aislen. Uilliam was recognized for his bacon fudge with the Mortar and Pestal. The Sargentry made a presentation to Baroness Margaret for her past service. and all was wrapped up with Kateline van der Ast being made a Lions Claw.

Throughout the month, I have had a few people approach me with regards to submissions and how to emblazon a device, paperwork will hopefully follow.

Lastly, HL Theodora van Zeeland is now my deputy Sable Loat Pursuivant.

Scribe – Her Ladyship Ciana di'Libri

Scribal has been happening. Two new charters have been completed thanks to HL Brynja, HL Briana and Rose. We are working on planning a date for the next Scriptorium. We had three at the last scriptorium in February, and none in March due to the scribe being in Mississippi. We have two more new charters in the works. We think we have found the answer to the paper problem, but it needs more research.

I think that's everything that has happened scribal.

Thrown Weapons – Duncan of Aberfoyle

TW report for march 2018

We had a bit of a quiet month, only 3 practices:

- March 4th 13 adults, 4 youth
- March 18th 21 adults, 1 youth
- March 25th 13 adults.

Many scores posted and lots of fun had by all.

Our new rounds, courtesy of Jaqueline Lafleur, seemed to be far too hard and our weapons bounced off. We have since discovered that the sealer we used to keep the colour looking vibrant actually made the rounds hard as rock. We have since flipped them to the non-painted sides and all is good in the TW world again. New hay bales will be needed soon as the ones from last year are getting pretty beat up.

TUTR – Tanikh bint Farida al Bakim

No report, however she does not have an office email and this will change with the introduction of Office 365.

Webminister – Lady Jakemina

- Uploaded February minutes
- Added info for upcoming polling
- Updated/added events and officer info
- Accepted assignment of updating/maintaining An Tir culture wiki LG page

Youth Armoured Combat – Bantiarna Sadhbh Bheag inghean Toirrdhealbhaigh

It is with great sadness I must step down immediately. Since our background check as proven to be too cumbersome, I have no current background check as per requirements of Youth Marshallate. I submitted my information in full to our Seneschal in due order on January 16, 2018.

I have yet to receive a link to submit for a renewal and as such, if I am not mistaken, I am no longer qualified to work with youth in the SCA. This also affects my Yafa Mentorship. As an advocate for Youth in the SCA and where I give my best and happiest service, this has upset me a great deal. The one thing I especially love to involve myself with, I am not allowed to do thanks to this processing delay.

I find this unacceptable.

March 28, 2018

Officer Position	Officer Name	SCA name	Date of office change
Seneschal	Marion Drakos	Morweena	May 17
Deputy Seneschal	Keven Garvey	Caemgen mac Garbith	Sep 16
Exchequer	Tamala Arm	Isabeau Fiona the Archer	Apr 17
A&S	Tina Johnson	Millicent of Eaglescliff	Apr 17
Archery	Kim Laven	Delwyn Verch Ynyr	Sep 15
Bardic	Nancy Hedge	Briana nic h'Eusaidh	
Blades	Jason Homfeld	Kian O'Ruadhri	Feb 17
Chamberlain	Russell Cambell	Russell Cam-beul O'Danescombe	Jul 17
Chatelain	Lee Hartley	Ragnvaldr of Hartwood	May 16
Chronicler	Jay Irvine	James Irvein	Jan 17
Dance	Lisa Boorman	Adelicia	Jun 17
Families	Vacant		
Games	Vacant		
Gold Key	Dawn Malin	Arianna	
Equestrian	Nancy Hedge	Briana nic h'Eusaidh	Feb 17
Librarian	Vacant		
Lists	Joanne Loney	Cassandra Wineday	Nov 16
MOS	Kevin Sass	Brynmor Raven	Oct 16
Sable Loat	Mike Cole	Laric Godwin	Jun 17
Scribe	Annika Homefield	Ciana di'Libri	Feb 17
Thrown Weapons	David Graham	Duncan	Aug 17
TUTR	Joanne Burrows	Tanikh bint Farida al Bakim	Nov 17
Webminister	Karen Meijer-Kline	Jakemina	Jan 16
YAC	Angela Gallant	Sibhaidh of Lough Neagh	