

COUNCIL MEETING MINUTES

Barony of Lions Gate

Minutes taken by: Bashira Bint al-Rakkasah

In Attendance:

Angela Gallant	Sadhbh Bheag inghean Toirrdhealbhaigh
Barbara Hansen	Ylas Anasdoter
Briony Seedhouse	Brynja Kortsdottir
Dana Boyd	Katharina
Darren Cocking	Baron Cyneric Bearson
Dawn Malin	Baroness Arianna Freemont
Doug Loney	Nikolai Androv
Elaine McMillan	Elena de Maisnilwarin
Eric Armstrong	Davin Adair
Faith Frewing	Bashira bint al-Rakkasah
Jacqueline Lee	Elvina Effynewoode
Jay Irvine	James Irvein
Joanne Burrows	Tanikh bint Farida
Joanne Loney	Cassandra Wineday
Kevin Garvey	Caemgen mac Garbith
Marion Drakos	Morweena
Max Buchner	Steffan Drakkar
Tamala Arm	Isabeau Fiona the Archer
Tina Johnston	Millicent of Eaglescliff

Approval of minutes from last meeting – chair

- Moved, seconded and approved.

SENESCHAL'S REPORT - HL Caemgen mac Garbith

Thank you all for your patience as we re-scheduled our meeting this month. I hope everyone stayed warm and safe last week, and I'm happy you were able to make it here this week.

We are off to a quick start for 2020, with two events next month, and pretty regular beats after that. I'm happy to announce we have a series of approved bids, but we are still looking for Sealion War, and we're hitting a time crunch. Tell your Do-er friends to get their proposals in, ASAP.

Looking at the second half of the year, I want to make sure the Barony as whole understands that there are certain requirements and deadlines for putting on events (be they Kingdom law - For example EIFs must be in 90 days before the event, mundane bureaucracy - per the Burnaby parks form, or any other). If these requirements cannot be met, the event doesn't happen. Period.

I would also like to discuss officer reporting.

Reminder, please check your branch email account weekly if not more

You can access it via a free app on your phone, or outlook.com on your phone or computer. Reliably checking your official Officer correspondence is a part of the position. Repeated issues with communication will be followed up with, and we will see how to best support struggling officers.

Similarly: Reports are a quick way to show you are active, that there are activities taking place in your area and to let council know of any potential issues or victories!

Officers are not receiving reports. Caemgen to set up updated reminders for monthly reporting and for council.

Even AFTER deadline this month, the following officers had not reported:

- Webminister (3rd)
- Stables (2nd)
- Games
- Chamberlain
- Thrown Weapons
- Dance (Delayed report last month)

THESE NOTES WILL BE READ EVERY MONTH UNTIL THERE ARE NO MISSING REPORTS

AS A RESULT, starting in 2020, officers will be asked to report 24 hours earlier (Monday evening the week of council). This will hopefully give me a chance to follow up with truant officers if need be.

EVENT TEAMS:

So, there's a new process. I've copied it below, but if you're on an event team and not sure what to do, reach out and we will help you get going.

The new process:

- Event is added to the Calendar. (We CAN NOT have an event on FB before it is added to the Calendar that violates the Society SM Policy.)
- Branch Pages will make the Event page. This can be the Social Media Officer, if the Branch has one, or the Seneschal. (Make sure it is made through the PAGE and not the Discussion Group)
- Name of the Event should be "Event Name - Branch Name"
- I recommend that the full information be on the Calendar. (i.e. the EIF has been submitted with site location and times so that all that information can be correct. The Event pages will allow the Site Address to be a place holder such as "Barony of Blah Blah" but those are often forgotten and people cannot use them for finding the actual site.)
- In the Event Information the following disclaimer should be posted :
"This event is held and managed by (region/branch name), a branch of the Society for Creative Anachronism, Inc. and is considered the official presence of this group

here. Questions regarding its content should be directed to (event steward's email) or to socialmedia@antir.org. Any discrepancies between the electronic version or any information and the printed version that is available from the originating office will be decided in favor of the printed version."

**Please change the Branch Page to say your branch and the Event Stewards Email to be correct.

- As your pages have the regional Deputy already as an Admin they can be notified to add the Kingdom and/or Principality page.
- The Regional Deputy will add Kingdom SMO or the Kingdom Page as Co-Host. (Some events have allowed the page to be added and KSMO can approve, others require the KSMO added so I can add the Page)
- Branches can also add the Event Steward as Co-Host so they can edit the event as needed.
- Turning off messages to the Event is preferred as messages will not always go to the Branch page.

TO RECAP what the Seneschal or SMO needs to:

1. Make the Event AFTER the event goes on the Calendar
2. Name Event "Event + Branch"
3. Add Disclaimer, Time, and place
4. Make Event Steward Co-Host

EXCHEQUER'S REPORT – Tamala (for Anika [Mar 2019-2021])

I send regrets that I am unable to attend council tonight. I have prepped as much as possible, and Tamala will be great!

2020 FINANCIAL YTD:

Income of \$0 and expenses of \$2,811.64 shows as a net loss of \$2,811.64.

Note: expecting some practice moneys to come in tonight.

AVAILABLE FUNDS

As of January 18, 2020, total available funds are \$17,761.97 which includes the following Special Funds:

- Archery \$298.76

RECEIVABLES & OTHER ASSETS \$2650.00:

- \$100 Pine Ridge Co-op
- \$50 rapier practice float for 2020
- \$2000 Advance for banquet food
- \$200 Semiahmoo Fish & Game Club (expected tonight)
- \$300 Scottish Cultural Centre site damage deposit for February Investiture

PREPAID EXPENSES \$675.10:

- \$400 to Scottish Cultural Centre for February Investiture site pre-payment
- \$275.10 to Public Storage for February 2020 (March is free)

CURRENT ITEMS:**Financial Policy**

- Lions Gate financial policy update is ongoing and will include PayPal and increasing the amount the Financial Committee can approve without council, to cover the cost of emergency insurance, if necessary.

Other Notes

Forgot to request funds for LED candles at November council meeting. Could not wait for the next meeting (January) as the candles were to be used at Baronial Banquet. The Financial Committee discussed and agreed up to \$200 could be spend for LED candles

2019 SUNDAY/MONDAY/THURSDAY PRACTICES

Practice	Type	Sum of Amount
Archery/TW		
	Income	2415.00
	Rental	-1124.00
Archery/TW Total		1291.00
Heavy		
	Income	1952.00
	Insurance	-67.39
	Rental	-1050.00
Heavy Total		834.61
Rapier		
	Income	1550.00
	Rental	-2871.56
Rapier Total		-1321.56
Grand Total		804.05

2019 EVENTS:

Event	Income	Expenses	Gain/Loss	Attendance	Remarks
Baronial Banquet	\$ 2,835.00	??		Total: 98 88 Adults, 1 Youth, 2 Children, 7 Comp 37 NMR	Report to follow
Baroness's Inspirational Tourney	\$ 2,812.69	\$ 2,407.35	\$ 405.34	Total: 196 173 Adults, 4 Youth, 10 Children, 9 Comp 39 NMR	
September Crown	\$15,480.00	\$ 9,040.68	\$ 1,937.41	Total: 708 586 Adults, 43 Youth, 61 Children, 18 Comp 150 NMR	Event \$7749.65
Tir Righ August Investiture	\$ 4,091.10	\$ 3,329.66	\$ 190.36	Total: 189 148 Adults, 4 Youth, 14 Children, 16 Comp, 7 Discounted, 24 NMR	Event \$761.44
Lions War	\$ 2,948.77	\$ 2,930.78	\$ 17.99	Total: 157 129 Adults, 7 Youth, 10 Children, 11 Comp 14 NMR	
Lions Gate Champions	\$ 1,060.00	\$ 257.58	\$ 802.42	Total: 115 97 Adults, 5 Youth, 6 Children, 7 Comp 21 NMR	
Canterbury Fayre	\$ 1,893.75	\$ 1,082.45	\$ 811.30	Total: 120 94 Adults, 6 Youth, 6 Children, 14 Comp 30 NMR	
Lions Stage	\$ 348.00	\$ 106.16	\$ 241.84	Total: 28 22 Adults, 1 Youth, 2 Children, 3 Comp 3 NMR	
Tir Righ February Investiture	\$ 4,934.28	\$ 2,247.04	\$ 634.31	Total: 227 181 Adults, 3 Seniors, 7 Students, 4 Youth, 17 Children, 15 Comp 36 NMR	Event \$2,537.24

Event	Income	Expenses	Gain/Loss	Attendance	Remarks
Events Total	\$36,403.59	\$21,401.70	\$ 5,040.97		

PAST EVENTS

BARONIAL BANQUET

- Final Report coming (Brynja says event went well. Formal info to come later from Briana).

FUTURE EVENTS

EVENTS FOR 2020

Lion's Stage (Feb 8) – Locked-in

Steward: Sadhbh Bheag

- Looking for A&S displays from people who are practiced. People who are experienced at preparing A&S displays are encouraged to bring them to the event.
- Event steward requests a float of \$100 for TUTR and \$400 for gate.
- Moved, seconded and approved.

Investiture (Feb 15) – Locked-in

Stewards: Morweena and Margaret

- Parking at site is horrible; please consider carpooling. Scar of Tir Righ rapier tournament will be happening. Possibly a youth tourney. Briana will be providing haggis. Evening will be party with dancing, games and a tavern. Finger food potluck in the evening. Schedule will be published as soon as it's finalized. Vigil for Tatiana also happening.
- Float of \$1,000 is requested. Moved, seconded and approved. Elaine will post request for gate volunteers, as she is also the royals' coordinator (principality).

Canterbury Fayre (Mar 21) - Contract signed, insurance to be ordered

- West Langley Hall. A&S, Bardic and Games championships. Very strict rule about smoking (only in the designated area). Will be a liquor license, likely day food and potluck in the evening.

Sealion War (May 22-24) - Inquiries made

- Bid received. Not yet ready (in the works).
- There are a couple of sites being looked at (potential site in South Surrey per Gareth). Likely will have financial changes to bid as a result. Joanne is Steward; Elspeth Farre is deputy.

LG Champs (May 30) - Bid approved!

- Original bid approved (Thorey Thorkelsdottir and Gunnar the Wanderer). Caemgen emailing successful team today.

Lion's War (Aug 1)

- No bids yet.

Trials (Aug 14)

- No bids yet.

Baronial Banquet (Possibly Oct 24?) - date/site needed

- No bids received yet; one in the works.

Baroness' Tourney (Nov 21) - Site/date needed

- No bids yet.

CONTINUED BUSINESS

CUSTOMARY AND FP - MORWEENA

- Sent to B&B for review/input
- Financial policy sent to Principality Exchequer, who has a few questions and will discuss with Anika upon Anika's return. Looking at setting up PayPal.
- Morweena looking for revisions to the awards (please just cc Morweena on update to James).

OFFICER VACANCIES

Note all greater offices are required to have a deputy so things can continue if the officer needs to step away. Ideally all officers that are stepping down need to advertise their vacancy 3 months in advance, if we get applicants we can "hire" after 30 days and leave 60 days to train/shadow and hand over the role. All jobs are to be posted and interested parties write to their Excellencies and the Seneschal to apply, and the outgoing officer can supply a recommendation.

- **YAC - VACANT**
- Families - VACANT

EXPLORERS PROGRAM

- Update? Good conversation with Briana at 12th Night about Explorers and Unpacking Events. Briana and Cassandra running with this.

UNPACKING EVENTS PROJECT

- Briana and Cassandra are running with this.

- Every team should be sending comments on their own event with their event's financial reporting.

NEW BUSINESS

EVENT BIDS

Event bids needed for 2nd half of 2020, as discussed above.

NEW BUSINESS FROM THE FLOOR

Sadhbh Bheag - LFMSS Demo

No contact from Craig. Ken Bolter would like to do another demo like last year—sometime between February 25 and March 6. Would be done during the school day. Siodbe and Briana would like others to join in.

- Baroness says to proceed with Ken's, as no word from Craig on other event. Siodbe and Briana to proceed.

Morweena—Deputy Seneschal

- New deputy seneschal is needed.

Elena – Q4 Financials

- January 31 branch financial report due to Principality Exchequer.

Cassandra – Various Items

- Offering a shuttle to/from Lions Stage. Will also be helping man the TUTR table and testing out the award consultation table. Hoping to also have the award consultation table at Investiture. Joanne to email Morweena about it.

Tanikh – Kingdom-level Event

- Wants special permission from the Barony to host March Kingdom A&S in 2021.

CORONET REPORT – Baron Sir Cyneric Beresone

Happy New Year. Looking forward to good year full of combat, A&S, oh my. Attended recent crowning of K&K, many B&Bs were present and had a lot of fun. Busy calendar this year and the Baron would like to encourage the populace to help out. People at council are encouraged to reach out to others to help prompt participation. Other than that, really happy with how things have been going. Last year was really good, let's make this year awesome too.

NEXT MEETING

The THIRD Wednesday – The THIRD Wednesday - February 19, 2020

Pine Ridge Community Room - 8763 Ash Grove Crescent, Burnaby, BC

OFFICER REPORTS

Chronicler - Bashira bint al Rakkasah

July 2018-July 2020

November minutes were completed and posted to the baronial FB forum. Waiting for them to be posted to the Barony website.

Chamberlain – Fergus

July 2018-July 2020

No report.

Chatelaine -Briana nic h'Eusaidh

Jun 2018-June 2020

COMMS: Have had three cold contacts via email in the last week: once again, some are being shunted in from Kingdom Chatelaine, which tells me the SCA's website is less transparent as to how to find your local branch than it could be. Will be discussing this with new Kingdom Chatelaine.

PROJECTS: Key Quest is in final revision: I am still not happy with format but hope to have it as good as I can get it, so I can get the pages off to my co-conspirator for binding.

Chatelaine's Armbands: I need to speak with Jaqueline and Aoife as regards their volunteering to pull these together. If I have to, I can whip something off for our upcoming events, but I remind folks I don't actually sew...

Gold Key: Twelfth Night was an eye-opener. The site was familiar to many SCA folks, as Adiantum uses that hotel on the regular, but they got **into** the spirit of it, by wearing livery from the local branch and even creating special menus in the restaurant for the event. This added tremendously to the ambiance and is absolutely a beacon for how we could be doing if/when we get a 12th Night/KAS/KWWwhatever bid. Definitely something to consider as we hammer out Gold Key. I spoke with a couple folks about taking on the garment making/trim making: I will be putting them and the Baroness in touch so we can get our Gold Key issues resolved by tourney season.

Chatelaine's Shelf: Starting with my own library, I am working on a database of books owned by local SCA folk that they're willing to loan out to new folks to give them some good information, and the opportunity to geek out with like-minded enthusiasts. I will be cataloguing this into an online resource, tentatively called the Chatelaine's Shelf. I would love the assistance of one of our talented librarian folk to help me figure this project out.

HOSPITALITY POINT: I am hopeful we will continue to see Hospitality prioritised at Lions Gate events this year: I am running dayfood at both Lion Stage and Investiture, so near the kitchen works very well as a location for the hot bev station and hospitality table. I'll be checking over both sites and event teams this week to solidify that.

EVENTS: While I will be running Hospitality at Lions Stage and Investiture, I need a volunteer to run it at Canterbury Faire, as my lord and I will be attending Gulf Wars during that time this year.ions: can we work in some material to the class syllabus or other wise ensure up-to-date info for newco Any takers?

I attended Twelfth Night and had a brief chat with my new Kingdom superior officer and look forward to working with her on several projects in the near future. Some topics of conversation were the Newcomer's badge and the potential issues with that, and the need for updated and individualised brochures and info for each branch. As this is an ongoing project for me, I will absolutely be accessing any resources she has to offer.

DEMOS: While Ken Boulter from Brookwood has reached out to schedule the demo for his grade 8 class, Craig Bressett from LFS has not. After a discussion with our seneschal, I have asked Sadbh to plan for that, and will be updating as soon as hear back from her on that.

NOVUS classes need to emphasise contacts for moving forward in specific directmers is in the class materials? Can we get publishable material for the website/Chatelaine's Shelf?

Sable Loat Pursuivant- Steffan Drakkar

Aug 2019 - Aug 2021

Greetings, as follows is the January 2020 Sable Loat heraldry report.

Events:

- There were no baronial events held thus far in January

Awards:

- No awards to report so far for January

Submissions

- I have received no submissions in person nor via e-mail or in person thus far.

Minister of Stables - Brynia

Oct 2018- Oct 2020

No report.

Archery James Wolfden

Sept 2018-Sept 2020

Practice turnout continues to be good in November and December. There was a strong turnout of combat archers at the last Sunday practice.

Thursday evening practice was suspended mid-December which was later than last year. I will look at resuming it but that may not happen until mid-February.

Crystal asked me to look into two things. She is wanting to modify the current contract to go from a per head cost to a fixed rate contract but using historical information. I have communicated this in an email to the Seneschal and Exchequer. From information provided by the Exchequer and my own attendance sheets for the practices that have not been turned in, we are averaging about 40 attendees per month.

In addition, Crystal raised an issue that we have been setting up earlier and earlier. Our contract does indicate that we have the facility from 12 noon but we have often started setup as early as 11:30. I have talked to Duncan and the other marshals involved with setup and we will begin setup at noon.

Blades - Davin

Feb 2019-Feb 2021

Nothing major to report, some minor complaints that the insurance was not resolved fully in time for us to know not to show up for the first week of January and I have found the June attendance list in my Rapier Briefcase. This means that this report was not delivered last year, and the cash is with the report. I will deliver this at the next council meeting, as this should have been delivered before the end of 2019.

Lists - Agnes Cresewyke

Nov 2018-2020

There have been no Lists activities for me to do since Baroness'. I will again be offering my help at Ursulmas for the tournaments on the Saturday.

I have made some attempts to get lists of folks that need shields painted for our list box. Its not easy to get buy in for this. I am more than willing to paint them.

I have also gathered some things together to make a Lions Gate's list box that will work for me.

Thrown Weapons: Duncan of Aberfoyle

Aug 2017- Aug 2020

No report.

Equestrian - Briana nic h'Eusaidh

Feb 2017- Feb 2020

Not quite nothing to report, for a change!

Venue confirmation is upcoming, hope to have contract and dates for 2020 by Feb Council.

Attended Kingdom Equestrian's meeting at Twelfth Night, made sure our likely eq events were put on the eq calendar; got firm support from KEO as regards helping build and support Eq in Lions Gate and Tir Righ. Practice dates will be honed so as to allow our community to better cross-pollinate with other branches and increase the visibility for our marshallate.

SCA marshallate paperwork: one issue is still being looked at at the top tier: no change to the forms. The Kingdom Book of Horse update is overdue but is on its last read throughs.

As I am serving as Champion for Eq, I am planning to attend as many equestrian events in the next year as I can, starting with Gulf Wars, which has 63 horses booked to attend, so I hope to get some pony time and some good connections made.

I would also like to formally request of Baronial Council the addition of an Equestrian Championship to Lions Gate. Calendar plan would be to host it at Trials.

If the auth paperwork has gone through, I will be stepping out of this office in February, and if she is acceptable to Council, Lady Katherine d'Aurenga would be stepping in, with me acting as her deputy for the first six months, to make sure she has a solid grasp of the office.

YAC

Vacant

Arts & Sciences- Millecent of Eaglescliff April 2017- April 2019 -

The January cooks' meeting was held on January 8, 2020. Attendance: ~5

The next Arts & Sciences & Bardic soiree is scheduled for January 29, 2020

We are in the process of planning the Bardic and A&S Championships

I propose to have the same format as the last 3 years (1 scored entry weighted 60%, 1 populace choice entry weighted 40%)

I propose an entry deadline of Friday, February 28, 2020

I will make the call for entries as soon as I have Their Excellencies approval for format and dates

Dance - Berenica of Albion

No report.

Games Gareth

June 2018- June 2020

No report.

Scribe -Elvina

Feb 2019- Feb 2021

First, my apologies for neglecting to send a report for November, 2019. This report combines November and December, 2019.

Scribal night was held at Monday fight practice on November 25th. Eight people attended. It was run by Brynja Kortsdottir as I was unable to attend due to illness. There was no scribal night in December due to the holiday season. The next scribal night will be Monday January 27, 2020.

The fourth quarter report has been submitted to Principality.

New charter design work continues.

Webminister- James Irvine

(March 2019-March 2021

No report.

Family Activities

Vacant.

TUTR - Tanikh bint Farida

Nov 2017-Nov 2019

Fight practice classes happening, Jan has 4 students for Persona and 5 Students for camping

Still no prospects for taking over the office

Lady Elspeth Farre has agreed to run the classes while I am out of the country in March and April



the Barony of Lions Gate

Attendance November 20, 2019

Mundane Name	SCA Name
Tamara Arm	Isabell Fiona the Archer
Jacqueline Lee	Elvira Effynewood
Jay Irvine	Tamara Irvine
Angela Gallant	Sadhok Bheag
Anne Lony	Cassandra Wineday
Doug Lony	Nikolai Andreev
Darren Coding	Cynric Beresart
Dawn Malin	Brianna Fremont
Dana Boyd	Katharina
Tina Johnston	Millicent of Eaglescliff
Joanne Burrows	Tanich bint Farida
Max Buchner	Stellan Cralkar
Barbara Hansen	Ylas Anasdotter
Elaine McMillan	Elena de Maisnilwarin
Marion Drake	Morween
Faith Frewing	Bashira bint el Kakkasch

New Business

Doubt Senorh.

Demo - Angela

Q4 Financial Report

sign in continued

Eric Armstrong
Briem Seedhouse

Kevin Garvey

Davin Adair
BRUNDA KORTSDOTTIR

Caemgen mac Garbithy
vi Andraís