

# Council Meeting Minutes

## Barony of Lions Gate

Minutes taken by James Wolfden

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### SENESCHAL'S REPORT - Caemgen / Morweena

Caemgen started the meeting indicating Morweena was going to be showing up around 8:30 but he had her written report. Caemgen also emphasized that he had a dream that they could finish the meeting before she arrived.

Morweena is the new seneschale. She has been working at acclimatizing herself to the new office and paperwork that goes with it. The change of office forms have been submitted to the principality seneschale The Seneschale email address has been set to go to herself and the deputy The signing authority on the bank account has been changed over.

A request has been put in to update the LG webpage to reflect the new officers. Morweena is working on a roster of officers to help us keep track of terms and warrants. We have some officer openings that need to be addressed.

A few projects the new seneschale would like to be involved in:

- Review and updating of our financial policy
- Creation of a “governing document” for the barony - I understand there has been one in the works for a bit, I'm looking forward to assisting on this and getting it complete
- I have some other things as well including ways to make Event Stewarding easier but first we have some house keeping

Meeting location - if we agree I'd like to book this site for at least the next 6 months. What do people think? Does it work ?

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### EXCHEQUER'S REPORT – Isabeau Fiona

#### Financial Results

- YTD: on income of \$9007.29 and expenses of \$7428.96, we have a net gain of \$1578.33
- Receivables: \$225

- \$50 Thursday practice float (Kian)
- \$175 general supplies (Caitrina)
- Prepaid Expenses: \$1690.50 storage locker

Events – net gain \$2080.47

Event	Income	Expenses	Gain/Loss	Attendance	Remarks
Lion Stage	413.00	320.90	92.10	Adults: 38 pd, 6 comped Youth: 1 Child: 5 NMS: 6	
Canterbury Faire	2491.50	1411.00	1080.50	Adults: 101 day, 5 night, 10 comped Youth: 7 Child: 9 NMS: 29	Preliminary; some receipts to come
Lions Gate Champions	1153.04	245.17	907.87	Adults: 103, plus 10 comped Youth/Child: 8 NMS: 22	Event final report pending: more expenses are expected

Practices: net loss of \$534.65

- Results: all practice site fees paid up to April
  - Sunday (Archery/ Equestrian): loss of \$164.65
  - Tuesday (Heavy): loss of \$801
  - Thursday (Rapier): gain of \$431
- Practice organizers are reminded that they are responsible for getting the practice monies and paperwork to Council each month. Funds and paperwork may be sent with another person, however, that person must be an SCA member. Rapier and heavy coordinators have already been advised in person.

#### Banking

- A new signing authority document was presented to RBC to reflect the changes in the financial committee

May 25, 2017

- Our stock of cheques is getting low so while at the bank the Seneschale and Exchequer agreed to take the opportunity to order more. Pricing options: 200 cheques @\$144, or 400 cheques @ \$163.21. As we expect the Barony to be around for the foreseeable future, we choose the second option.

#### Cheque Requests

- Exchequer requests to purchase stamps for local and international postage requirements: up to \$40.

#### Projects Still Underway

- Financial Policy update
- Revamp the event bid form – similar to Kingdom and Principality, make it less onerous

#### Available Funds

As of 6pm on May 24th, total available funds are \$16855.05 which includes the following Special Funds

- Archery \$208.51
- Baronial Pavilion \$2966.90
- Baronial Thrones \$330.00

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## OFFICER REPORTS

Emails are copied and left at the front of the desk for reading, and included at the end of the minutes.

Business arising from the reports:

Chatelaine: The Baroness reported that she talked to a newcomer at Champions who gave great praise for Chatelaine who not only informed her but also helped pick out fabric to make garb for the event.

Archery: There was a request for an official archery practice to be held on Sunday for those that cannot attend Sealion War so they could submit scores. It was felt that since this is a Lions Gate/Seagirt event, it would be inappropriate to allow the request.

## PAST EVENTS

### **Lions Gate Champions**

**May 13, 2017**

**Event Steward: Baron James Wolfden**

121 attendees including 10 comps and 8 youth/children. 22 people paid NMS.

Profit \$770

There was a \$10 donation given which is not included in the profit or report.

Money turned over to exchequer at end of the day.

Event ran smoothly. Some issues contacting Parks Maintenance Supervisor regarding site walkthrough because wrong number was on contract. I dug up a contact number from an old contract and used that. Correct number is 604-294-7162. I would definitely use the site again both because of its history and its price allowing us to run an inexpensive event while still making a decent profit. One other issue had to do with the comping of champions. I gave a quick list of the comps to Ylas including that champions were to be comped. When reviewing the gate sheets with the exchequer, I realized that there was one champion comped that did not have a membership so he should not have been comped. I had forgotten to mention this to Ylas when I gave her the list. To make sure we were aligned with corporate policies, I paid the event fee for the champion. This is just something we need to be aware of since it is a change from the way we were doing things.

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## FUTURE EVENTS

### **Tournament of Armies**

**Aug 4-7, 2017**

**Event Steward: Mistress Ceara inghean ui Mhadadhain**

I still need the insurance certificate to book the site. I will be trying to keep expenses down as we may lose attendance this year. It should help that Royalty is local this year. The Baron will be working of some promotional event copy.

### **September Crown**

**Sept 1-3, 2017**

**Steward: Duke UlfR Blodfotur Fallgrson**

May 25, 2017

Ulfr is traveling but has secured a site in Langely - Camp Mclean. I have not seen the contract or the details of it but the pricing is as below from Ulf

“Confirmed cost is \$2200 + 2.50 for each person over 150. For 900 people that would be \$4075 plus GST.

Largely budget should be unchanged. I will send you an updated budget Monday”

We will need to send a deposit cheque for \$1000 for Scouts Canada. Fuller details to come next week and will be discussed by the Financial committee but it sounds like it will still all fall within the budget approved back in January.

Payment of deposit approved by vote of Council.

### **2017 scheduled events - Bids Needed**

Sept 15-17, 2017 - Lions Gate Trials - site secured, Albion Fairgrounds

\*\*Oct 21, 2017 - Baronial Banquet - no site or bid

Nov 18, 2017 - Baroness' Inspirational Tournament - we have secured a site for this, The Maritime Labour Centre. There were some concerns expressed whether site is still viable for this event. A bid that included a more suitable site would also be encouraged.

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### CONTINUED BUSINESS

The chatelaine requested to do some demos last month but I do not see this in the minutes. Friday June 2 daytime - Garibaldi Glass has approached our Chatelaine about a fighting demo at their annual customer event, the chatelaine thinks this could be a full demo. There were concerns whether we could get enough fighters out there at this notice. As such, we will indicate that we cannot do the demo at this point.

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### NEW BUSINESS

#### **Officer Openings**

We have some officer openings- these were all posted to the LG FB page but repeating here

- Dance
- Chamberlain

May 25, 2017

- TUTR
- Sable Loat

For the first three we would like to have a new officer in place by June council  
See below for posting

### **Sealion War Baronial Travel Budget**

A request was made for an advance of the Ferry Fees for the Baron and Baroness to attend Sealion War. Request was moved and voted in favour.

### **Heavy Champion**

Our heavy champion won Crown the weekend right after he won Championship. As such, he must step down from the Championship role immediately. We are without a champion and will need to replace him. There is no clear precedent for this. At Kingdom, this is usually appointed by the King but at Principality, there are times when it was appointed but also times when a new tournament was held.

For Sealion War, Sir William of the Battered Helm will lead the Lions Gate Army.

For longer term, a new champion will be decided by a tournament. The Lions Gate practice holds a tourney once a month. The next time this tournament is held at practice, it will be the heavy championship tournament.

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### CORONET REPORT

We are moving back down to the Lower Mainland. We will be limiting ourselves to one event per month in June and July but should be back to our normal schedule in August.

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### NEXT MEETING

Date: Wednesday, June 28, 2017

Location: VanCity Credit Union near Lougheed Mall (3977 North Road, Burnaby)

## Officer Postings

Becoming an officer is a great way to be involved in the running of your Barony, and if it is in an area that is your passion it is fun too (some of us like to organize, no really we do!)

We would like to fill these posts as soon as possible, so all those interested please apply by June 27 (thats the day before June council) as we would like to choose the new officer at June 28 council. All officers must maintain an SCA membership during their term and submit regular (monthly) reports on the doings of their office.

### **Dance**

After many long years wearing her dancing shoes to the bone HL Rhiannon ap Gwynedd of Clan Mcbeighnhas decided to retire as Dance Mistress of Lions Gate.

Dance adds flavour and fun to any event and is an important component of testing for applicants for Sargent, Yeoman, Gallant, Lancer and Courtier.

This is a lesser office but a fun one!

The Dance Minister runs or arranges the regular dance practice, teaches, encourages and holds the library of dance music and books for the Barony.

Please submit a letter of interest to the Arts and Sciences Minster, Baron and Baroness as well as the Seneschal (thats me!)

artsci@lionsgate.tirrigh.org, baron@lionsgate.tirrigh.org, baroness@lionsgate.tirrigh.org  
seneschal@lionsgate.tirrigh.org

### **Chamberlain**

What would we do with out this person!

The Chamberlain is a lesser office, deputy to the Exchequer and reporting also to the Seneschal, responsible for the upkeep and storage of all the Baronial material. You are NOT responsible for transporting it to events, you are only responsible to ensure it is available and ready for use when required. You are responsible for the inventory of the locker, and to ensure that all other officers and champions with material issued (Steel Key, Iron Key, coronets, etc) are keeping inventory and maintaining their items, providing such assistance as you are able to. You will be required to be able to travel to the baronial locker on reasonable (2-3 days) notice, quite frequently, it is located in Surrey on 80th Avenue near Scott Road.

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As an officer, a current and valid SCA membership is required throughout your term, and you must be acceptable in the eyes of the Kingdom Exchequer as well.

If interested in this role please submit an application to Baron and Baroness as well as the Seneschal and Exchequer

baron@lionsgate.tirrih.org, baroness@lionsgate.tirrih.org  
seneschal@lionsgate.tirrih.org, exchequer@lionsgate.tirrih.org

## **TUTR**

This is a new position and one that will evolve and grow with the University of Tir Righ Branch Officers will supervise TUTR facilitators (those who organize sessions). They can also

facilitate sessions. They work with local event stewards to ensure classes are held at events.

They report TUTR local activities to the local Seneschale monthly and the local Seneschale and Governor every quarter.

Helpful skills:

- Organizational – understand timelines for acquiring space and instructors, paperwork completion, and creating scheduling.
- Detail-oriented
- Ensure session financial needs are met and financial policy adherence
- Communication – you will liaise with Facilitators, Event Stewards, instructors, students, members of TUTR to ensure smooth operation of TUTR sessions and a positive experience for those involved.
- Promotion of a session is key to its success, you should understand various
- avenues for promoting.

On how TUTR functions check out the files section of the TUTR Facebook page:

<https://www.facebook.com/groups/690995470963072/>

If interested in this role please submit an application to Baron and Baroness as well as the Seneschal

baron@lionsgate.tirrih.org, baroness@lionsgate.tirrih.org,  
seneschal@lionsgate.tirrih.org



May 25, 2017

## **Sable Loat**

The role of Sable Loat is in brief:

- Assisting with populace Heraldic submissions
- Arranging (not necessarily participating in) Baronial Court at events, and working with the Baronial Court Coordinator
- Advising the Coronets in Heraldic Matters
- Being a part of an awesome nerdy Picture, Name and Yelling club with such phenomenal members as Facebook celebrities Silver Yale Garet and Uncle Vlad Michael!

Please submit applications to the Baron and Baroness and/or through myself.

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## OFFICER REPORTS

### **Archery – Her Ladyship Delwyn verch Ynyr**

Request: There is a request for permission from community members not attending the upcoming SeaLion war to proceed with the regular Sunday practice for the purpose of scoring.

General Updates: During the weekend of May 19-22, many of the archery and equestrian communities volunteered their time to help give back to our practice location for a work weekend. Tasks including painting, repair and general clean-up and the feedback from the site owner has been very appreciative.

Practices Attendance has been consistent in the 12-15ppl range and we anticipate this to remain during the warmer months.

Events: Lions Gate Champions!

Our newest Champion is Simon Thomsen (tentatively Gunnar)!

No incidents to report otherwise. We had approximately 15 shooters this year and several new faces to the SCA, including one who came out to join us on Sunday during the work weekend.

Sunday Practices: For this season, the Sunday practices will be our main/primary practice, with the Thursday one being our optional, secondary practice as both equipment and Sr. Marshals are available. Ongoing on the Sundays from about 12pm - 5pm with the winter/spring daylight hours. Attendance is currently sitting around 10-13 people per practice. We have had some new arrivals to our practices, and anticipate more in the coming weeks.

Thursday Practices: \*\*\*As of March 22, we do not currently have an official start date to this practice. As my deputy for Thursday has stepped down, and with the primary focus being on the Sunday practice, there is a challenge in having our butts available at the Burnaby range on a weekly basis and still be available for the Sunday practice. The Burnaby range also presents our group with a number of challenges, not the least of which is that it does not allow for new/children non-members, training of new members with loaner equipment. I understand that this may impact 1-3 individuals, and am currently working through options to solution for this, but for the time being the focus needs to remain on the Sunday practice where we have regular new member participation for both children and adults.

May 25, 2017

**Chamberlain – Her Ladyship Jaqueline Lefleur**

due to mundane concerns must resign.

**Equestrian – Her Ladyship Cassandra Wineday**

No report.

**Chronicler – Laird James Irvein**

Nothing to report.

**TUTR – Her Ladyship Jaqueline Lefleur**

due to mundane concerns must resign.

**Minister of Stables – His Lordship Brynmor Raven**

No report.

**Minister of Blades - Master Kian**

Good day,

In the month of May we have held our regular Thursday Practice, at the Justice Institute in New West, averaging 10 fighters per night. The exact numbers and Cash flow will follow next week after the final practice of the month.

We also held the Rapier Championship of Lions Gate at Lions Gate Champions. There were 14 competitors. There were no incidents to report.

I will not be able to attend council on Thursdays. If you have any questions feel free to e-mail me or contact my cell at [604-340-1792](tel:604-340-1792).

Regards,

Kian

Minister of Lists - Her Ladyship Cassandra Wineday



KINGDOM OF ARCTIA

LISTS REPORTING FORM

NAME OF LIST (DO NOT USE APOSTROPHES)		NAME OF LEADER (DO NOT USE APOSTROPHES)	
Cassandra Wineday of Newingate		Joanne Loney	
BY PHONE (ONLY IF APPLICABLE)	EMAIL ADDRESS		
604-358-0059	Joannesbrain@shaw.ca		
NAME OF LEADER	NAME OF LEADER	DATE OF EVENT	
Lions Gate Champions	Lions Gate	May 13/17	
LOCATION OF EVENT (S), NEAREST PUBLIC ROAD, RURAL ROAD, LOCALITY ETC.		<input type="checkbox"/> INDOOR	<input checked="" type="checkbox"/> OUTDOOR WEATHER CONDITIONS
Warner Loat Park		<input checked="" type="checkbox"/> OUTDOOR	Sunny
STYLE OF TOURNAMENT (S) (DOUBLE END, ROUND ROBIN)	DATE LISTS OPENED FOR REGS	DATE LISTS CLOSED FOR REGS	TIME LISTS OPEN ON SITE
round robin, best of 5			9am
TIME LISTS TO CLOSE (AM/PM)	TIME LISTS TO CLOSE (AM/PM)	NUMBER OF WEAPONS	NUMBER OF WEAPONS
1pm	4pm		18
TYPE OF TOURNAMENT			
<input checked="" type="checkbox"/> ARCHERY	<input type="checkbox"/> HORSE	<input type="checkbox"/> HORSE	<input type="checkbox"/> JUDO/BJJ
<input type="checkbox"/> SIEGE	<input type="checkbox"/> CLT-WE-THREAT	<input type="checkbox"/> THROWING WEAPONS	<input type="checkbox"/> OTHER/SPOY
MOTTO		DEMPHILE	
Viscount Sir Christian Bane		Viscount Sir Vikingr	
OTHER NOTES			
Archery Champion, lists by previous Champion Marc. Best score, 14 participants, Victor: Simon of Lions Gate Thrown Weapons Champion, lists by Elera, Best Score, 23 participants, Victor: Sebastian of Fjordland Rapier Champions, Lists by Cassandra Wineday of Newingate, Round robin, single elimination: Victor: Devin Adair.			
ADDRESS OF EVENT			
KEY ISSUES OR PROBLEMS?			
LIST LEADER			
Cassandra Wineday of Newingate			
TEAM SECRETARIES (NAME, PHONE, FAX)			
Lord James Irvine			

ADDITIONAL COMMENTS / OTHER NOTES (EQUIPMENT NEEDING TO BE REPLACED, ANYTHING ELSE TO BE NOTED) - USE PAGE 2.  
 AR-TR-20-21-40112

SAVE

PRINT

RESET

May 25, 2017

## **Arts & Science – Her Ladyship Eleanor Odlowe**

May Lions Gate Arts & Sciences Report:

- The May Arts & Sciences Social was held on May 3, 2017.
- The May Black Kettle cooks' meeting was held on May 10, 2017, to follow up on the Canterbury Faire feast and discuss future culinary activities.
- The class “Anglo-Saxon and Norse Poetry Forms with Tolkien” was held on May 17, 2017.
- The position of Dance Minister has been advertised and applications are being accepted.

## **Dance**

Our dance mistress is resigning :(

Our classes are now held weekly at a donated site in Surrey. I have asked our sponsor, Etterick the silent, if we can continue to use the hall starting in September, if I am not Dance Mistress. He has agreed to that. I have also compiled Dance books and music for the next Dance Mistress/ Master. It has been an honour and pleasure to serve this Barony.

## **Youth Armoured Combat – Lady Sibhaidh**

We had a great practice at the Grene Wode May 9th. Tenaya (Dragon), Phaelen (Dragon), Sam the Beast (Griffin) and Aislynn (Lion). Sergeant Gareth was a wonderful mentor with our Youths. Our practice for the 21st was cancelled due to most participants being elsewhere, and only Phaelen available for practice.

We have had the background check info resent for 2 Jr. Marshal applicants.

I have had interest sent to me from Hartwood and Seagirt for YAC help. I have responded enthusiastically (the only way I know how to respond! (LOLOLOL)).

Nothing yet to report on any events upcoming. I look forward to the Stewards contacting me about scheduling in good time :D

In Service,

Lady Sibhaidh of Lough Neagh, OLC

May 25, 2017

**Scribe – Ciana dei Libri**

We handed out one scroll and a number of charters at May Champions. Jadwiga has offered to digitize our charters. Briony is working on the children's award charter. Morgan is working on the loat charter but has been doing peerage scrolls so that may be a little delayed. I am hoping to start assigning the champion scrolls for 2018 shortly as we know all the champions now. We have purchased the beginnings of the new scribal supplies, my deputy Brynja will be attending with the receipts. We are looking to test different types of printer paper for the charters. I have had some samples offered already. If anyone has access to cardstock samples for me to test I would appreciate it. I hope to schedule a scriptorium starting in July or August. Unless the event schedule is looking too crazy in which case it will start in September.

In service  
Ciana dei Libri  
Scribe

**Chatelaine – Lord Ragnvald Argolieason**

Hello Folks, not much to report this month. One new person went to champions(Jody). no inquiries till last night. Last month I requested permission to do some demos and have herd nothing back, my bad in part that i haven't inquired further. my job prevents my from attending meetings unfortunately so I need to be more on communicating more. but on the issue of the potential demo at garibaldi glass days demo on June 2 do I have the go ahead to start organizing that?

I look forward to hearing back from the counsel.

**Sable Loat - Caemgen mac Garbith**

No report.

**Family Activities Coordinator - Wynmarcha Hakatana**

No report.

**Webminister – Lady Jakemina Arwemakere**

No report.