

## Council Meeting Minutes Barony of Lions Gate

Minutes taken by: Anika Styfe

In attendance:

Mark Hood	Baron Uilliam Mac Fearchair
Roxanne Hood	Baroness Caitrina
Trish Graham	Etan MacNessa
Dave Graham	Duncan of Aberfoyle
Angela Gallant	Sibhaidh of Lough Neagh
David Sharpe	Garet Doiron
Michael Cole	Laric Godwin
Anneka Homfield	Ciana dei Libri
Briony Seedhouse	Brynja Kortsdottir
Christi Frank	Anika Styfe
Marion Drakos	Morweena
Joanne Burrows	Tanikh bint Farida
Kevin Garvey	Caemgen macGorbith vi Andrais
Marg Galbraith-Hamilton	Margaret Hamilton of Stirlingshire
Jim Welch	James Wolfden
Vanessa Giddings	Agnes Cresewyke

Minutes from last council moved, seconded and voted accepted.

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### SENESCHAL'S REPORT - Archos Morweena

**Facebook** - A reminder that our web page is our official internet presence, not Facebook. Facebook is a handy tool, but as it is a public social media platform where people may or may not connect or may not be in our group, the web page and email list are where all official announcements are made.

**Contacting Sites** - FRVD and Island 22 have been sent a list of “approved contacts” for Sealion and TOA to try and minimize the issue we have been having with a person from the Island contacting them directly.

Just a reminder – you must work with the event team. If you have an issue dealing with the event team, please speak to me or their Excellencies – *never* the site. When a contract is in place, the Barony is responsible for all activities at an event.

**Meetings** - Tried to book the Safeway meeting room for April 25 (today) and May 23, but it was already booked by another group – I think it’s the group we kicked out last month, so we will be here at VanCity for that date.

June - moved to the third week as requested, to June 20. Safeway is available and I have booked it for 7:30 to 9:30 pm.

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**Insurance** – Head office was late processing Sealion insurance, but it is done now. Will need to order insurance for June Champions now that we FINALLY have the contract (I need to obtain proof of being a signatory to hand in with the contract) and TOA.

This will be \$50 US for Champions and \$100 US for TOA. I would appreciate an advance of \$150 to pay for these.

I spoke to the principality seneschal about a deposit secured credit card – that is to say a credit card that has a “limit” based on a prepayment to be used for ordering insurance. As long as the amount is low (\$200 as this is our max spending without council approval as per our finance policy) she thought it was a good idea to remove the need to have the seneschal pay for insurance and get reimbursed. Right now, between practices and events, this is around \$700 US per year.

Can our exchequer look into this? Can our bank issue such a card? It is not a “credit” card as there is no credit attached, just a balance held by prepayment.

NOTE – Vote for \$150 advance was moved, seconded and approved by council.

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## **EXCHEQUER’S REPORT – Her Ladyship Isabeau Fiona the Archer**

### **2018 Financial Results**

YTD: income of \$5,405.84 and expenses of \$5,050.74

### **Events**

<b>Event</b>	<b>Income</b>	<b>Expenses</b>	<b>Gain/Loss</b>	<b>Attendance</b>	<b>Remarks</b>
Tir Righ Heraldic & Scribal Symposium	1593.87			Adults: 88 Youth/Child: NMS: 5	More data pending

- **Receivables & Other Assets:**

- \$50 Thursday practice float
- \$175 general supplies
- 850 TUTOR advance – Tir Righ Heraldic & Scribal Symposium
- \$150 deposit to City of Maple Ridge for The Trials 2018
- \$140 Advance to Angela Gallant for YAC equipment purchase
- \$100 advance to Marion Drakos for named insurance for Sealion War

- **Prepaid expenses:**

- \$\$450 to Cloverdale Rodeo for the Canterbury Fayre site deposit
- \$1000 to Cloverdale Rodeo for the Baroness’ Tourney site deposit
- \$2751 @Public storage for Mar 2018 to Jan 2019 rentals, with Feb 2019 being the free month.

- **Available Funds:** As of March 27, 2018, total available funds were \$17230.76 which include the following Special Funds:
  - Archery \$298.76
  - Baronial Pavilion \$3672.90
  - Baronial Thrones \$180.00
- **Practices: currently**
  - Sunday (Archery/Equestrian): income (Jan & Feb) \$524 / expenses \$591.05 (site paid to mid Feb)
  - Monday (Heavy): income (Feb) \$140 / expenses \$888.65 (site paid up to end of April)
  - Thursday (Rapier): income (Jan & Feb) \$320 / expenses \$418.03 (site cost to Feb)

### Projects Underway

- Financial Policy update – to follow when Kingdom and Principality have completed updates.
- Customary review in process
- The office of the Exchequer requests that council be moved to one week earlier in the month. Cheques are being written to close to the end of the reconciliation period and our bills are being paid too late.

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### PAST EVENTS

#### Tir Righ Heraldic & Scribal Symposium - April 7

Caemgen mac Garbith ui Andrais

Excellent team!

TUTR structure “perfect” (says Kevin).

Higher attendance than expected

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### FUTURE EVENTS

**Reminder** - Level 1 or Premier events **MUST** have copy sent to the Crier. All events should have a copy on the An Tir Webpage, not just Facebook. If you did not receive the log in for the event page, email the Tir Righ Calendar deputy so she can arrange for it to be resent

#### Sealion - May 25-27 (Island 22)

Master Gareth

- Invoice change from Jiffy John
- Insurance has been ordered; the contract cannot be signed until insurance arrives.
- The smoking bylaw for the City of Chilliwack affects ALL public parks in Chilliwack. Attendees must leave the site to smoke or the Barony risks receiving a \$10,000 fine.
- Those caught smoking will be warned, then asked to leave.
- **NO GREY WATER DISPOSAL ON THE GROUND**
- The gate locks at a specific time. There will be a request for a later locking time.
- Camping on the lower parts of the site are usually weather dependent. Gareth will assure attendees, including biffy trucks, will be able to pass by the security gate guard at no charge.

**Champions - June 2**

James and Caemgen

- Bid has been received but we just received the contract
- Park is booked, dealing with civic office for paperwork
- Proper info is on the An Tir calendar with a copy to the Crier
- Lining up the marshals, awaiting Rapier and Stables

**TOA - Aug 3-6 (Island 22)**

Cassandra

**Trials - Sept 14-16**

Catrina and Brynia

**Baronial Banquet - Oct 20 (St. Augustine's Parish Church)**

Jaqueline LaFleur

**Baroness's Inspirational Tournament - Nov 17 (Cloverdale)**

Maminka the Bohemian & Theodora van Zeeland

- Awarded, using Cloverdale site, contract sent with deposit
- Spoke to them on the weekend. They are moving forward with plans for lunch and an overall theme

**2018 Events Needing Bids - NONE!!**

**Events for 2019**

- Lions Stage Feb 23 – maybe Kevin
- Canterbury Fayre March 30
- Lions Gate Champions May 31- June 2
- Tournament of Armies Aug 2-5
- Trials Sept 13-15
- Banquet Oct 19
- Baronesses Tourney Nov 16

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**CONTINUED BUSINESS**

**Customary updates - Morweena**

Their Excellencies have sent me the sections that are their domain and returned my edited sections. Once we have a final version it will be presented to council at a special meeting to be scheduled but not in May.

**Lions Gate Pavilion - Baron /Brynia**

Greetings. Having put the pieces together, we're going to need council's permission before proceeding.

April 25, 2018

The pavilion from Panther Primitives is \$1495 USD, or \$1770 with fire-retardant added. I think we should go with the second option.

Adding the taller walls (as high as our previous) is an additional \$116.

The complete "set up" package (poles, ropes, stakes) is \$835, plus an additional \$40 due to the taller walls.

This comes to \$2,761 USD. West Virginia sales tax brings this to \$2,926.70 USD

Current exchange makes this approx. \$3,534.10

Duties at the border at 18% would add \$636.13, bringing it to a total of \$4,170.21

The special fund for the pavilion currently sits at \$3,672.90, leaving a shortfall of \$497.31.

I ask council to consider topping up the total cost from general funds.

Notes:

- Size - 16'x24'
- Can likely remove duty costs
- Assume up to \$400 shipping

Motion to spend up to \$400 USD for shipping - approved

Motion to move up to \$500 CA from general funds to pavilion fund – approved

Motion to spend up to \$650 CA for duty, if required – approved

Motion to advance amount to Mark Hood - approved

### **Polling** - Chair /Seneschal

We have three pairs who have applied for the Baronial Coronets; their resumes are on the website. I will have our web minister add their letters of intent and photos now that she is back from vacation.

**Meet and Greet:** Tuesday, May 8 in the evening at a location booked solely for this purpose - 5024 Rumble Street in Burnaby. There is lots of street parking.

**Polling:** Thursday, May 24 7:30 pm to 9:30 pm (Thursday rapier practice)

Method of Polling: in person ballot

Absentee ballots will be available and mailed to crown or representative but must be requested by email no later than May 21. Only current PAID members will be given a ballot - what a GREAT time to renew!

Only paid SCA members are eligible to receive a polling form. Those who reside within the boundaries of the Barony will receive their forms at the in-person polling. Officers, Sergeants, Courtiers, Gallants, Yeomen, and Lancers who live outside the area code range of the branch, and are members, will be included in the polling.

Those that cannot attend the in-person polling will have the opportunity to mail their ballot directly to the Crown or Their representative but in-person ballots are preferred.

Other input may be submitted in writing via email, postal mail or in person.

This is a polling only, not a vote, the final decision and appointment of the new Baron and/or Baroness rests solely with the Crown.

April 25, 2018

### **White Boards for TUTR**

'Durable Melamine' 24 x 36 are \$35.54 and 'Economy' are \$31.64.

Amazon has easels on sale for \$17 and there is one for \$23 that comes with a bag (they both fold tiny).

Request to purchase 2 white boards, 2 easels, and 2 cash boxes

Vote on advance of \$150, motion passed

**Officer Vacancies** - Everyone should try and recruit a deputy at least six (6) months prior to stepping down to train them in their office. This will help prevent long vacancies in a role. Some of these roles may be filled once the Baronial succession is closed.

All jobs are to be posted, and interested parties should write to their Excellencies and the Seneschal to apply. The outgoing officer may supply a recommendation.

**Archery:** term is up in July

**Bardic and Librarian** - there was discussion on these positions, tabled to the Customary Update. The customary says these offices may be vacant.

**Chamberlain** - Will be moving and needs a replacement. The previous officer has offered to fill in (let's leave Jacqueline alone).

**Chatelaine** - Term up in May, intends to step down and recommends his current deputy (Arianna). She has spoken to me but not formerly applied.

**Chronicler** - intends to step down. Need a new chronicler but we have an interim person taking charge of minutes.

**Families** - no applicants - Kevin had a comment here  
Background clearance sent in, has ideas for facilitating offers, intention to only be interim step in.

**Games** - has been posted,

**Lists** - has posted looking for a deputy/ new officer

**YAC** - Term up in August requires background check and marshal status

Concerns about collection through Canadian branch of American company. It is just basic info. If you want to be involved in children's activities, send it in! This is an SCA-wide rule.

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## **NEW BUSINESS**

**Email!** - Morweena

Officers - have you set up your office 365 account? The login, password and PDF instructions were emailed to all of your March 30 - the PDF contains the email address for Help Desk -if you have issues contact help desk. This needs to be done ASAP - by May 1 please.

April 25, 2018

**Note from Equestrian** - will be purchasing supplies as noted in report

**Note from YAC**

(Q) Does the barony want a separate office for Youth Rapier? Or a Marshal for all like Stables?

(A) The branch will follow the structure that Kingdom and Principality put in place

**Opportunity**/potential for continuing opportunities with the Surrey Libraries - Ciana

Event run in Vancouver WA library – Medieval Life program. Surrey Library offered program if SCA interested. Partner with the library for programming.

Potential for on-going partnership, some practices could include free meeting spaces provided public is invited.

Also City Center Days, we could do a demo.

Kevin recommends a plan be brought forward, maybe a Facebook group. Ciana would like to ensure she has support.

**New Business from the floor**

Garet - Knowne World Heraldic Symposium, maybe held in Vancouver, would like to explore as a Lions Gate event in 2021 or 2023

Garet – water? 8-12 cases of bottled water, sealed, no labels, to be delivered to SeaLion

Catriona – bad wax almost depleted, wants to go with soft glue and glue gun for seals, get info from Ashley

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**CORONET REPORT**

\$200 from Langley demo

Support May Crown

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**NEXT MEETING**

Date: May 23, 2018

Location: VanCity at North Road and Gatineau in Burnaby

OFFICER REPORTS as of 8pm

**Archery – Her Ladyship Delwyn verch Ynyr**

Received this morning

For overall attendance details, I believe those will be covered in Duncan's report (no sense in duplication since we are the same practice).

Archery specific: Nothing new to report, we had a couple of missed practices either due to events or illness. With warmer weather we are anticipating higher attendance numbers to our practices and continue to see new faces with every practice.

Additionally, we are finally in discussions to begin our 2nd practice of the week which will occur on Thursday evenings and be archery specific only. We are just working on confirming Sr. TAM Marshals to help run this practice.

For now, this practice will be a more focused form work/scoring practice for those wanting to focus on those areas and as such, loaner gear will not be available. Loaner gear will be present and available on Sundays unless otherwise posted.

For those wondering why no Thrown Weapons, the Thursday practice is in the evening and we are looking to streamline set-up time and also allow for a break for our Sr. TW Marshal. For any questions or concerns, people are welcome to reach out to myself.

**Arts & Science – Millicent of Eaglescliff**

- The April Black Kettle cooks' meeting was held on April 10, 2018. Attendance: ~6
- The April Arts & Sciences Social was held on April 4, 2018. Attendance: 3
- With Council moving to the 3rd Wednesday of the month, I have a revised schedule of monthly A&S activities to propose:
  - Black Kettle Cook's Meeting on the 1st Wednesday
  - A&S Social/Classes on the 2nd Wednesday and 4th Tuesday

**Bardic Arts – Her Ladyship Briana nic h'Eusaidh**

No report.

**Blades – Kian O'Ruadhri**

I have attached my April report for council. I am hoping to attend council this month and bring the practice funds. If you have any questions, please let me know.

**Chamberlain – Russell Cam-beul O'Danescombe**

No report.

**Chatelain – Lord Ragnvaldr of Hartwood**

No report.

Officer term is due May 2018, Dame Arianna (deputy) would like to step into this role.

**Chronicler – Laird James Irvein**

No report.

Officer is looking for a new chronicler - interim minutes being taken by Anika Styfe



**Dance – Adelia Dancia of Reedsdale**

No report.

**Equestrian – Her Ladyship Briana nic h'Eusaidh**

There was one practice held this month with were 5 riders, 4 horses and 1 ground crew. Two new riders, which was wonderful. We also achieved a milestone in not having to hire a trailer and driver, as our own Cassandra Wineday was successful in her inaugural attempt at hauling!

We practiced targeting skills, which quickly became mostly mounted archery, and introduced two new riders to shooting off of horses.

Upcoming: May is a busy month for the Lions Gate Equestrians. Logistics are coming together for getting horses and equipment to Sir Eddies, Crown and Sea Lion. A lot has to go into the planning of enabling horses to be at these events, so communication and prompt consensus are both essential.

As mentioned at last Council., there will be opportunities to authorize and participate at all three events, and we welcome any and all interested parties to come over to the Equestrian areas to meet and play with us! As there are horses on site for the duration, the Equestrian Waiver signing will be a part of the Gate routine for all three events.

Sir Eddie's, as a demo during the day, will have numerous low-stress pony meet and greets during the day, and on the Saturday evening (after the public has gone home) we will be hosting a fondue party at the Equestrian encampment: bring your bread and fruit, we will have hot cheese and hot chocolate to dip!

May Crown will be big and we hope many Lions Gators attend and help Ramsgaard make it great. We welcome all to pop by the equestrian area to pet a pony nose.

For SeaLion War, we are discussing hosting a few near-pony fun events for the evenings, such as an unmounted polo game. We are very happy to see the Children's Piggyback Equestrian as a portion of the children's activities war point this year!

I will be purchasing our required sign banners, and some material to repair our equipment as needed out of my discretionary funds. I will not be at Council this month, unfortunately.

**Family Activities Coordinator – Vacant**

No report.

**Gamesmaster – Vacant**

No report.

**Lists – Her Ladyship Cassandra Wineday of Newingate**

I am unable to attend council on Wednesday as I am in Toronto. Lists has nothing to report.

**Minister of Stables – His Lordship Brynmor Raven**

The MoS report for the first month of 2018 is as follows:

We moved Heavy Fighter and Rapier practice to a new site in Cloverdale across the street from the Fairgrounds of the old site. The practice did not start until February so nothing happened in January. From February to April the practice has seen large numbers of individuals and then no

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participants at all. Overall the numbers are about the same as last year's averages if maybe a bit smaller. However, there has been an increased amount of Arts and sciences being held at the practice which has helped offset the lower numbers of fighters. The rapier numbers seem to be consistent.

No incidents or injuries were reported.

### **Sable Loat – His Lordship, Sergeant Laric Godwin**

Events Held: Canterbury Faire and Tir Righ Heraldic and Scribal Symposium (no Baronial Court was held at TRHSS)

Awards Given: At Canterbury Faire Lions Fangs were given to outgoing Champions: Ladyship Maile Rennie, Lord Bryntyeach MacQuarrie, and Lord Loki; 4 Sliver Lances were granted: Millicent, Angherad, Isolde, and Etan; 2 new Golden Dandelions: Zoe and Aislen; Baron Uilliam received the Mortar and Pestle; and Kateline van der Ast was made a Lions Claw.

Submissions: Throughout the quarter, I have had a few people approach me with regards to submissions and how to emblazon a device, paperwork will hopefully follow.

Submissions Passed: N/A

Volunteers Who Have Been Helping You: Lord Bryntyeach MacQuarrie was kind enough to assist with the Canterbury Faire morning court and Uncle Vlad has assisted with emblazons.

Additional Notes: HL Theodora van Zeeland is now my deputy Sable Loat Pursuivant.

Current Political Situation: Stable, it has been a very quiet quarter.

### **Scribe – Her Ladyship Ciana di'Libri**

Still doing paper testing. Porzia will be giving us some paper to test. Bought envelopes will bring receipts to council. Continuing to try and find the best days and times and places for the scriptorium to happen. Please email me at [lionsgate.scribe@tirrigh.org](mailto:lionsgate.scribe@tirrigh.org) if you have opinions. A number of charters are still in production but we should have a full complement of designs for all our awards very soon.

On another note, I have an addition to the agenda which is an opportunity/potential for continuing opportunities with the Surrey Libraries.

### **Thrown Weapons – Duncan of Aberfoyle**

In the month of April TW was hit and miss; we had 3 practices

- April 1st we had 8 throwers,
- April 8th was an event and we didn't hold a practice.
- April 15th I was ill and couldn't attend so TW had to be cancelled for the week,
- April 22 we had a very good turnout for the joined practice and had 12 throwers scoring.

I have ordered us 6 new hay bales because the ones we had from last year are beginning to fall apart and won't last much longer. The new hard rounds acquired by Jaqueline Lafleur have been tremendous since we realized the issue about the sealer making them too hard.

Marcus and I are prepping for may events and are excited to get started.

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**TUTR – Tanikh bint Farida al Bakim**

No report.

**Webminister – Lady Jakemina**

Baronial candidates listed on website, including resumes.

**Youth Armoured Combat – Bantiarna Sadhbh Bheag inghean Toirrdhealbhaigh**

Background check complete.

More coming in, including prep for youth rapier. BTW, does the barony want a separate office for Youth Rapier? Or a Marshal for all like Stables?

Families reporting interest in YAC, looking to create a family gathering for informal meet ups to build a community and support for YAC YRC, YAFA and FAMILIES.

Officer Position	Officer Name	SCA name	Date of office change	Date Due	Notes
<b>Seneschal</b>	Marion Drakos	Morweena	05-2017	05-2019	
<b>Deputy Seneschal</b>	Keven Garvey	Caemgen mac Garbith	09-2016	09-2018	
<b>Exchequer</b>	Tamala Arm	Isabeau Fiona the Archer	04-2017	04-2019	
<b>A&amp;S</b>	Tina Johnson	Millicent of Eaglescliff	04-2017	04-2019	
<b>Archery</b>	Kim Laven	Delwyn Verch Ynyr	09-2015	07-2018	Extended
<b>Bardic</b>	Nancy Hedge	Briana nic h'Eusaidh			
<b>Blades</b>	Jason Homfeld	Kian O'Ruadhri	02-2017	02-2019	
<b>Chamberlain</b>	Russell Cambell	Russell Cam-beul O'Danescombe	07-2017	07-2019	
<b>Chatelain</b>	Lee Hartley	Ragnvaldr of Hartwood	05-2016	05-2018	
<b>Chronicler</b>	Jay Irvine	James Irvein	01-2017	01-2019	
<b>Dance</b>	Lisa Boorman	Adelicia	06-2017	06-2019	
<b>Equestrian</b>	Nancy Hedge	Briana nic h'Eusaidh	02-2017	02-2019	
<b>Families</b>	Vacant				Posted
<b>Games</b>	Vacant			10-2017	Posted
<b>Gold Key</b>	Dawn Malin	Arianna			
<b>Librarian</b>	Vacant				
<b>Lists</b>	Joanne Loney	Cassandra Wineday	11-2016	11-2018	
<b>MOS</b>	Kevin Sass	Brynmor Raven	10-2016	10-2018	
<b>Sable Loat</b>	Mike Cole	Laric Godwin	06-2017	06-2019	
<b>Scribe</b>	Annika Homefield	Ciana di'Libri	02-2017	02-2019	
<b>Thrown Weapons</b>	David Graham	Duncan	08-2017	08-2019	
<b>TUTR</b>	Joanne Burrows	Tanikh bint Farida al Bakim	11-2017	11-2019	
<b>Webminister</b>	Karen Meijer-Kline	Jakemina	01-2016	01-2019	Extended
<b>YAC</b>	Angela Gallant	Sibhaidh of Lough Neagh		08-2018	Extended