

Council Meeting Minutes Barony of Lions Gate

Minutes taken by: Anika Styfe

In attendance:

Marion Drakos	Morweena
Mark Hood	Baron Uilliam Mac Fearchair
Roxanne Hood	Baroness Caitrina
Christi Frank	Anika Styfe
Briony Seedhouse	Brynja Kortsdottir
Jacqueline Lee	Elvina Effynewoode
Justin Litchfield	Brother Emrys
Angela Gallant	Sibhaidh of Lough Neagh
David Sharpe	Garet Doiron
Lee Tomkulak	Fergus of Glamis
Jay Irvine	James Irvein
Kirsten Masse	Jaqueline Lefleur
Kevin Garvey	Caemgen mac Garbith
Karen Meijer-Kline	Jacomina van Vossenbrouck
Joanne Burrows	Tanikh bint Farida
Tamala Arm	Isabeau Fiona the Archer
Faith Frewing	Mjorna al Rakkasah Lauritsdottir

Minutes from last council moved, seconded and voted accepted.

SENESCHAL'S REPORT - Archos Morweena

Reminder that council is now the third Wednesday of the month. Please set your Google or iCalendar, whatever you use, to this new date. Officers, this goes double for you as reports are needed prior to council.

A new social media policy has come down from Society level - it is on the agenda for later in the meeting. The issue I reported in February, with a member posting distasteful comments on social media about myself, has been raised to the Society Social Media officer including previous similar actions about other officers and the Baron and Baroness. It is being reviewed by the Kingdom Seneschale with the Kingdom Social Media officer.

City of Maple Ridge had some issues with Sealion related to the location of the thrown weapons, so moving forward they would like us to liaise through Desiree (Lionsdale).

Two background checks were submitted.

TOA - I ordered insurance and have reached out to the site (Island 22) but have not yet heard back from them.

Events for 2019 - I have reached out to Cloverdale to book for Canterbury and Baroness's; no reply as yet.

Meeting space - I tried to book the Safeway meeting room, it is being used by a church group on the third Wednesday for the next three months. I'd rather stick with this slightly too small space. We could use my strata common room for \$25 per booking (it's across from the Skytrain) but I think the VanCity space is better.

EXCHEQUER'S REPORT – Her Ladyship Isabeau Fiona the Archer

2018 Financial so far....

YTD: income of \$12,933.12 and expenses of \$16,621.15, shows as a loss of \$3,688.03

Events:

Event	Income	Expenses	Gain/Loss	Attendance	Remarks
Canterbury Fayre	1908.00	1276.47	631.53	Adults: 108 paid, 8 comped Youth/Child: 18 NMS: 11	Final data
Tir Righ Heraldic & Scribal Symposium	2284.02	1144.39	1114.63 * portion for LG = \$278.66	Adults: 88 Youth/Child: NMS: 5	Final data
Lions Gate Champions	1004.60	355.12	649.48	Adults: 89 Youth/Child: 9 NMS: 21	
Sealion War	4081.47	3180.66	900.81	Adults: 203 Youth/Child: 25 NMS: 59	

Receivables & Other Assets \$441.93:

- \$50 Thursday practice float
- \$150 deposit to City of Maple Ridge for The Trials 2018
- \$140 Advance to Angela Gallant for YAC equipment purchase (receipts + remainder received)
- \$1.93 advance to Sharon Burrows for white boards
- \$100 advance to Marion Drakos for named insurance for TOA

Prepaid expenses \$2,650.60:

- \$1,000 to Cloverdale Rodeo for the Baroness' Tourney site deposit
- \$1,650.60 @Public storage for August 2018 to Jan 2019 rentals, with Feb 2019 being the free month.

Available Funds: As of July 17, 2018, total available funds were \$15,614.05 which include the following Special Funds:

- Archery \$298.76
- Baronial Pavilion \$0
- Baronial Thrones \$180.00

Practices: currently

- Sunday (Archery/Equestrian): income \$1,664 (up to June 17) / expenses \$1,232 (up to June 17)
- Monday (Heavy): income (to June) \$987 / expenses \$1,875 (site paid up to end of August)
- Thursday (Rapier): income \$1,310 to date / expenses \$1,417.50 (up to June)

Projects Underway

- Financial Policy update – recently received the new Tir Righ Financial Policy. Our own is under revision.
- Customary review in process

PAST EVENTS

None

FUTURE EVENTS

Reminder Level 1 or premier events **MUST** have copy sent to the crier. All events should have copy on the An Tir Webpage, not just Facebook. If you did not receive the log-in for the event page, email the Tir Righ Calendar deputy so she can arrange for it to be resent.

TOA - Aug 3-6 (Island 22)

Cassandra, deputy is Faith

Crier copy is in, insurance is ordered. Still looking for one more volunteer for site set up. Various voices spoke up in council.

Cheque requests for float and biffies. Cheque request for \$1,200 float, proposed and approved.

Trials - Sept 14-16

Brynia and Gareth

Event steward withdrew, new steward is Gareth.

Note: Maple Ridge had some complaints from Sealion. Please work with Mistress Desiree to ensure we have no problems.

Need new EIF to update steward.

Catrina had received the log-in to the event page from Calendar. Gareth should be able to get that from her, but we need the new form to get the event steward name attached.

I see the online calendar says no EIF, but it's been submitted multiple times. Catrina indicated she had received the log in.

Baronial Banquet - Oct 20 (St. Augustine's Parish Church)

Jaqueline LaFleur

EIF submitted via online form. Response received, link should arrive soon. Contract achieved. Need \$100 deposit.

Would like dessert contest submissions to be advertised on Lionsdale webpage, also to help avoid duplicating entries.

Décor review tomorrow night at the locker. Watch for updates on Baronial and Kingdom webpages.

Baroness's Inspirational Tournament - Nov 17 (Cloverdale)

Maminka the Bohemian & Theodora van Zeeland

Awarded using Cloverdale site, contract sent with deposit. After 3pm, second hall (Alice McKay) is occupied by wrestling. Retinue rooms to be vacated by 7pm.

They are arranging for a tavern in the evening.

Events for 2019

Tir Righ Bids 2019

Remember there is an officer of Tir Righ whose job it is to help with these bids, to ensure what you are looking at is what they need. Please contact Mistress Aine via the address in the Tir Righ web page if you are thinking of a bid. She has a handy document and everything.

Note: Tanikh said the e-mail address she tried for Aine bounced.

Tanikh mentioned in her report a bid for a Tir Righ TUTR. She is looking for a site. Please discuss with Mistress Aine as she can tell you what is required in the site in order to be accepted by the Principality.

UlfR expressed interests in a bid for August Investiture and September crown 2019

Lions Gate Bids 2019

Lions Stage Feb 23

- Preliminary bid received from James Irvine
- Is there a site and revised bid?

Canterbury Fayre March 30

- Request sent to Cloverdale to book

Lions Gate Champions May 31- June 2

Tournament of Armies Aug 2-5

Trials Sept 13-15

Banquet Oct 19

Baronesses Tourney Nov 16

- Request sent to Cloverdale to book

CONTINUED BUSINESS

Customary updates - Morweena

Their Excellencies have sent me the sections that are their domain and returned my edited sections. Delay is 100% ME.

Lions Gate Pavilion - Baron /Brynia

Justin is bringing it up from Ulfgar, to then be picked up from fight practice. Party to set it up and figure it out.

What are the plans for the canvas walls for the old one?

July 18, 2018

Roof – bags for the current thrones. Uilliam would like to send it out for bids. Morweena suggested if it is being done for free, no bid is required.

From the Chamberlain - I would like to request a portion of the retired pavilion canvas so that we can make pole carrying bags for all the different types of poles that we have in the locker.

For example: Eric poles (bags sized for 8 poles (1 eric per bag), Pavilion poles/beams, Butlery/Privacy Wall poles and rods, Flagging and Anchoring stakes.

Motion for approval for the Chamberlain to use the walls as he sees fit (for utility use). Seconded and approved

Website - Seneschale

Still nothing on the web page for Equestrian, Scribal or A&S (other than happenings at Monday fight practice). This info must be on the web page as our official presence. It is ok to note “check the Lions Gate Facebook page for information on A&S meetings” for example.

If it is not there, it is not covered by our insurance (unless there is a named certificate). For example, if someone gets ill at a cooks meeting, it is on the home owner unless it is on the web page in some fashion.

Wax Seals – Baron

This was tabled from last month. Question was to transfer budget from Scribe to Baron and Baroness. Discussion says a budget line item should be added to Baronial expenses.

Request one-time purchase a standard glue gun (up to \$20), proposal approved.

\$35 as inclusion to Baronial budget for sticks of wax for seals. Proposal approved.

Officer Vacancies

Note that everyone should try and recruit a deputy at least 6 months prior to stepping down to train them in their office. This will help prevent long vacancies in a role. Some of these roles may be filled once the Baronial succession is closed.

All jobs are to be posted and interested parties write to their Excellencies and the Seneschale to apply, and the outgoing officer can supply a recommendation.

I've been thinking on our process. I'd like to see outgoing officers post their role 2-3 months before they are due to step down. The post should have an open date “taking applications” and a close date for those applications; ideally open for 21 days, with the cutoff date 1 week before council for any interviews and discussions.

The new officers can shadow the outgoing for one month before taking over and allowing the outgoing officer to step away.

Archery: Term is actually September, so this should be posted late July

Chatelaine: We have a new chatelaine - Briana nic h'Eusaidh. James recommended for deputy.

Lists: Has posted looking for a deputy/new officer, wants to step down in November

Games: is Garet! (need to get officer change form)

July 18, 2018

YAC: Term up in August, requires background check and marshal status. Has been posted. We also need to encourage more YAC marshals as there are only three in the Lions Gate/Lionsdale area.

Bardic and Librarian

There was discussion on these positions, tabled to the Customary update. Note customary says that offices can be vacant, looking to possibly retire the Librarian office.

NEW BUSINESS

Social Media Policy - Lady Jakemina

See Facebook page and Website for detailed policy.

- Recommend each group has a Social Media Officer. Could be Webminister if needed.
- Facebook may not be used for initial event announcements. These must be on the website, official e-mail list or kingdom calendar first. Must be published on the kingdom website.
- Each group is required to use an official Facebook page. Encouraged to have a Facebook group.
- Disclaimers required on group and event pages. Standard piece of text will be available.
- Expectations of conduct.

Event Bids – Seneschal Team

Kevin's dream is to have the event team lined up one year in advance. If Seagirt can do it...

An interested team can shadow the current year's event steward.

Barbecues/Family socials

YAC officer trying to get meet and greet barbecues/family socials together. Those that want family events show interest, but do not show. This is to encourage kids to get to know each other to create communities at events.

What do we need to do to encourage these family socials to get off the ground? Kevin will start asking around to see what these families would like to do or where to meet.

YAFA is a mess. Requirements to run activities are intimidating. Want to put a youth structure together without using YAFA protocols.

Ariana Question - Can you have the same office at both the Baronial and Principality levels? No, cannot report to yourself.

CORONET REPORT

We have annual wax! Looking forward to TOA.

NEXT MEETING

Date: August 15, 2018

Location: Vancity Meeting Room

OFFICER REPORTS as of 9am

Archery – Her Ladyship Delwyn verch Ynyr

No report.

Arts & Science – Millicent of Eaglescliff

The class ‘To make pilgrim bags’ was held twice (June 26 and July 11).

- 5 participants in the first session and 2 participants the second session
- Most of the first session participants came back to the second session to finish their projects
- Several people came each time to work on their own projects and socialize.

An A&S Social will be held on August 8

- After this, I need to find a new venue for A&S classes and socials

I am looking at free community space options, and I hope to keep it in New West if possible.

Bardic Arts – Her Ladyship Briana nic h’Eusaidh

No report.

Blades – Kian O’Ruadhri

No report.

Chamberlain – Fergus of Glamis

In spite of the security breach, the locker is currently in good shape. New locks are in place and a new access code for the gate has been acquired.

I have an old inventory list that I am working from and will be updating it as I go. My open request for items to be returned has had a positive outcome.

I would like to request a portion of the retired pavilion canvas so that we can make pole carrying bags for all the different types of poles that we have in the locker. For example: eric poles (8 poles, one eric, per bag), pavilion poles/beams, butlery/privacy wall poles and rods, flagging and anchoring stakes.

Chatelain – Lord Ragnvaldr of Hartwood

No report. Officer retired from roll.

Chronicler – Mjorna al Rakkasah Lauritsdottir/James Irvine

No report.

Dance – Adelia Dancia of Reedsdale

No report.

Equestrian – Her Ladyship Briana nic h’Eusaidh

Practice for June was cancelled due to equestrian activities being scheduled to be part of Ducal War. However, there was a trailering issue, and no equestrian actually happened at the War.

July’s practice was cancelled due to the extreme temperatures.

Plans for TOA are moving ahead. There will be a driving instructor on hand to show this aspect of our sport, and we will be hosting a Ponies Aren’t Scary meet and greet on Saturday during the day.

July 18, 2018

In addition there will be a Discipline challenge, as discussed before, and the return of last year's very popular Forage to Feed competition in the late afternoon/evening of Saturday. Sunday will see the Challenge of the Chamfron return with a difficult course involving horsemanship and pageantry as well as martial prowess. It will be entertaining to watch, and we hope inspiring as well.

Family Activities Coordinator – Vacant

No report.

Gamesmaster – Garet Doiron

No activity this month, will be at ToA next month.

Lists – Her Ladyship Cassandra Wineday of Newingate

Nothing to report.

Minister of Stables – His Lordship Brynmor Raven

This month was a quiet month for practice. The attendance has not been above 5 or 6 this month and has been as low as 2 and even zero.

No injuries reported.

There were no events held, however our new-to-be Baron was offered his elevation to the Order of Chivalry at Lionsdale Champions.

Sable Loat – His Lordship, Sergeant Laric Godwin

For a second time, that I remember, there is nothing new to report. No Baronial events were held

Several people are looking into submissions.

Scribe – Her Ladyship Ciana di'Libri

No report.

Thrown Weapons – Duncan of Aberfoyle

We have had a busy period in thrown weapons, 7 practices since my last report.

Our new Thursday practices have been well received and attendance has gone from 3 up to 5 or 6 and I hope will continue to grow.

We will need to reface our rounds soon, (take the top inch of surface off) as they are getting a bit chewed up.

Our new bales are doing well although we had a bit of water issue recently.

We are hoping to hold a junior marshal class soon and create some more juniors to learn and progress towards their senior in preparation for a possible change of officer in a year or two.

TUTR – Tanikh bint Farida al Bakim

Two Pilgrim Bag classes were taught by HL Millicent and were well received. Many bags were made.

Novus Classes at Monday fight practice wrapped up with the research session; all in all, a success.

Students would like to continue with Novus 2 classes and have asked for a number of specialized classes. I will be working with Millicent to offer some of the A&S classes at A&S nights, hopefully.

July 18, 2018

Still have only two instructors that have expressed interest for teaching at Trials and no forms. I have posted another call for instructors and have been juggling some elbows for more active recruiting of teachers, based on expressed interests of students (get your requests in now!)

Other than upcoming Trials in September, we have no other event requests for classes as yet for future events.

Still working on an event team for a Grand TUTOR session in April 2019, with Briana so far confirmed on team, and several others interested. Will be looking at a site Tuesday on Mitchell Island which will hopefully be appropriate, if not for this, then hopefully for smaller more focused sessions.

Still cogitating on a costuming session/workshop in which students will make an actual set of clothes by the end of it. Date(s), location, etc. probably not until the fall/winter.

Webminister – Lady Jakemina

- Updated current vacant officers and welcome message incoming officers
- Added message regarding next B & B
- Updated council location
- Uploaded June minutes
- Reviewed new Social Media Policy, will report out on it at July council

Youth Armoured Combat – Bantiarna Sadhbh Bheag inghean Toirrdhealbhaigh

I am also including 2 pictures of Minor Key that is now created and in my possession, officially!

I also have 2 totes worth of pads and such that with the new rules for YAC at Society level, and upcoming Kingdom rules, are likely to be of more worth than before. IF I can get a few Marshals to the SCA Families Potluck this Wednesday, we could go through it and see what is viable and what needs to be tossed.

Once I'm sure of that, I will have a full report of Minor Key for our new Chamberlain.

Officer Position	Officer Name	SCA name	Date of office change	Date Due	Notes
Seneschal	Marion Drakos	Morweena	05-2017	05-2019	
Deputy Seneschal	Kevin Garvey	Caemgen mac Garbith	09-2016	09-2018	
Exchequer	Tamala Arm	Isabeau Fiona the Archer	04-2017	04-2019	
A&S	Tina Johnson	Millicent of Eaglescliff	04-2017	04-2019	
Archery	Kim Laven	Delwyn Verch Ynyr	09-2015	07-2018	Extended
Bardic	Nancy Hedge	Briana nic h'Eusaidh			
Blades	Jason Homfeld	Kian O'Ruadhri	02-2017	02-2019	
Chamberlain	Lee Tomkulak	Fergus of Glamis	06-2018	07-2020	
Chatelain					
Chronicler	Faith Frewing	Mjorna al Rakkasah Lauritsdottir			new officer in July
Dance	Lisa Boorman	Adelicia	06-2017	06-2019	
Equestrian	Nancy Hedge	Briana nic h'Eusaidh	02-2017	02-2019	
Families	Kevin Garvey	Caemgen mac Garbith	06-2018	06-2019	Acting
Games	David Sharpe	Garet Doiron			
Gold Key	Dawn Malin	Arianna			
Librarian	Vacant				
Lists	Joanne Loney	Cassandra Wineday	11-2016	11-2018	
MOS	Kevin Sass	Brynmor Raven	10-2016	10-2018	
Sable Loat	Mike Cole	Laric Godwin	06-2017	06-2019	
Scribe	Anneka Homfeld	Ciana di'Libri	02-2017	02-2019	
Thrown Weapons	David Graham	Duncan	08-2017	08-2019	
TUTR	Joanne Burrows	Tanikh bint Farida al Bakim	11-2017	11-2019	
Webminister	Karen Meijer-Kline	Jakemina	01-2016	01-2019	Extended
YAC	Angela Gallant	Sibhaidh of Lough Neagh		08-2018	Extended