

Barony of Lions Gate Council Minutes – January 20, 2021

Attending

- Baroness Arianna Freemont (Dawn Malin) – Baronial coronet
- Baron Cyneric Bearson (Darren Cocking) – Baronial Coronet
- Caemgen mac Garbith ui Andrais (Kevin Garvey) – seneschal
- Archos Anika Styfe (Christi Frank) – exchequer
- Steffan Drakkar (Max Buchner)– herald
- Gunnar the Wanderer (Simon Thomsen) – archery
- Koga of the Wolfpack (Billy Wong) – thrown weapons
- Baron Miles Fitz Hubert (Rob Nicholls) – chronicler
 - Jaqueline Lefleur (Kirsten Masse) - deputy chronicler
 - Decimo Aurelio – deputy chatelaine
- Lady Millicent of Eaglescliff (Tina Johnston) – A&S
- Elvina Effynwoode (Jacqueline Lee) – scribe
- James Irvein (James Irvine) – webminister

- Sadhbh Beagh (Angela Gallant)
- Viscount Kheron Azov (Richard Bertrand) – Kingdom marshal youth combat
- Lokki (Stephen Jones) – guest
- Mestr Gareth Doiron (David Sharpe) – guest Lions Den host
- Arcos Morweena – guest
- Tanikh (Joanne Burrows) – guest
- Beatriz (Joana Dornellas) – guest
- Arcos Athelina Grey – guest
- Duchess Caoimhe ingen Domnaille (Zoe McDonell) – guest Lions Den coordinator
- Greta Grunwald – guest
- Lord Nereügei (Victor Lo) – guest
- Sir Antonio (Toby Chernoff) – guest
- Ellen Foirinn (Colleen Berkeley) – guest

Regrets

- Fergus of Glamis (Lee Tomkulak) – chamberlain
- Brynja Kortsdottir (Briony Seedhouse) – stables
- Mistress Agnes Cresewyke (Vanessa Giddings) – lists
- Briana Cassia (Nancy Jean Hedge) – equestrian
- Lady Berenika () – dance

Approval of minutes from last meeting: Seneschal

Motion: to approve minutes for November 2020: Steffan / Garet seconded.

Future minutes process:

- Deputy Chronicler to send drafts minutes to Lionsgate.officers@tirrigh.org. Timeline within a week of council.
- Final approved Council minutes email to Chronicler and upload to the web.

Seneschal report

Happy New Year to the populace of Lions Gate. Lion's Den continues to go well, with talks and panels scheduled through the end of May. All of these events are now on the kingdom calendar. We now have a new Youtube channel, and we have been posting Lions den recordings there. We have a new applicant for the position of Social Media Officer, and for the Deputy Seneschal .

Folks will still be hard at work keeping the Barony running, so reach out to each other on social media, or the often unused Lions Gate officer email accounts. These are all formed as " lionsgate.job@tirrigh.org ", so my email is lionsgate.seneschal@tirrigh.org .

As noted below, part of being an officer is keeping regular eyes on their email, so make contact with someone, even to just discuss plans for when we can be together again. And during the dark months, if you know someone who may be interested in an open officer position, or a trained deputy position, reach out to me about that, too.

REMINDERS AND NOTES:

Reminder, please check your branch email account weekly if not more

- You can access it via a free app on your phone, or outlook.com on your phone or computer.
- Reliably checking your official Officer correspondence is a part of the position.
- Repeated issues with communication will be followed up with, and we will see how to best support struggling officers.

Similarly: Reports are a quick way to show you are active, that there are activities taking place in your area and to let council know of any potential issues or victories!

Officer Reports are requested by Monday evening the same week as council.

This allows me time to follow up with any absent reports.

Exchequer report

2020 Financial YTD:

Income of \$8,613.78 and expenses of \$12,545.92 shows as a net loss of \$3,932.14.

2021 Financial YTD:

Income of \$0 and expenses of \$283.05 shows as a net loss of \$283.05.

Available Funds \$19,853.13

As of January 9, 2021, total available funds are \$19,853.13 which includes the following Special Funds:

- \$298.76 Archery
- \$70.38 Miscellaneous (received from Return-It Express account)

Receivables & Other Assets \$50.00

- \$50 rapier practice float for 2020

Action: Anika to zero out for 2020 and added to 2021.

Prepaid expenses \$558.60

- \$558.60 to Public Storage for February to March 2021 (April 2021 will be free.)

Notes

Where money will go during the pandemic?

- Expenses will increase for the locker, but it is pre-paid so will not affect our bank account until the next payment is due May 2021.
- \$3.75 Monthly bank fees
- \$1,535 Advance for banquet food (balance written off; receipts still outstanding.)

Current Items

1. Special Fund: Return-It Express

- \$70.38 - Donation recipient still to be determined, perhaps SCA corporate? There is a Tir Righ fund in existence that could be donated to if Lions Gate wishes to support other branches.
- I have chosen the phone number 604-608-1976 as the account code (Lions Gate started June 8, 1976.)
- REMINDER: We appreciate your donations, but you MUST use a *clear or translucent bag* when using Return-It Express. We have received our first warning.

2. Financial Policy

Action: Anika – will book a time to review the Financial policy with the financial committee.

- Draft of the policy has been forwarded to the Financial Committee and Principality Exchequer – awaiting feedback.
- Includes PayPal policy and increasing the amount the Financial Committee can approve without council (to cover the cost of emergency insurance, for example.)

3. Looking for a deputy exchequer

- Caemgen may have a person in mind.

4. Budget 2021 – very little response to the request for budge updates, but no surprise given our circumstances. Keeping same numbers from 2020.

Action: Dec 2020: Anika to check on permissibility of having signing authorities in the same household for seneschal and exchequer.

Barony of Lions Gate 2021 Budget

Office	Item	Category	Amount
Baron/Baroness	Award necklaces	General Supplies	\$75
Baron/Baroness	Award tokens	General Supplies	\$25
Baron/Baroness	Coronet cleaning	Equipment Rental & Maintenance	\$50
Exchequer	postage (reports)	Postage & Shipping	\$40
Exchequer (Chamberlain)	repair supplies	General Supplies	\$75
Seneschal	postage to mail waivers	Postage & Shipping	\$100
Arts & Sciences	photocopying, pens, etc	General Supplies	\$50
Chatelaine	photocopying, etc	General Supplies	\$50
Lists	photocopying, paint	General Supplies	\$25
Marshal (Archery)	archery supplies	General Supplies	\$200
Marshal (Equestrian)	equestrian supplies	General Supplies	\$100
Marshal (Rapier)	rapier supplies	General Supplies	\$200
Marshal (Stables)	stable supplies	General Supplies	\$100
Marshal (Thrown Weapons)	thrown weapons supplies	General Supplies	\$125
Marshal (YAC)	YAC supplies	General Supplies	\$100
Scribe	scribal supplies	General Supplies	\$200
TUTR	photocopying, etc	General Supplies	\$50

2021 Combat Practices

Practice	Type	Sum of Amount
Heavy		
	Income	
	Rental	
Heavy Total		\$0.00
Rapier		
	Income	
	Rental	
Rapier Total		\$0.00
Archery		
	Income	
	Rental	
Archery Total		\$0.00
Grand Total		\$0.00

Events Summary 2021

Event	Income	Expenses	Gain/Loss	Attendance	Remarks
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Past event reports

None

Upcoming events

Lions Den – as long as these are on Kingdom Calendar, court can be held.

Events 2021

Reminder: there are no official events or practices of any kind. All events are cancelled for the Kingdom of An Tir. Any gathering of friends or household is not to be done on SCA pages or social media pages. Any such gatherings are individual decisions and are not to be connected to the SCA in any way.

If you do choose to gather, please be clear it is unofficial and please, be mindful and take care.

Officer Vacancies

Note all greater offices are required to have a deputy so things can continue if the officer needs to step away. Ideally all officers that are stepping down need to advertise their vacancy 3 months in advance, if we get applicants we can “hire” after 30 days and leave 60 days to train/shadow and hand over the role. All jobs are to be posted.

Interested parties write to their Excellencies and the Seneschal to apply, and the outgoing officer can supply a recommendation.

Vacancies:

- YAC – Youth Armoured Combat - needed once we return to in-person events
- YAFA – Youth and Family Achievements - needed now
- (Kingdom has said authorizations do not allow online interaction with youth. But we can create youth content.) Background checks must be renewed every two years.
- TUTR – needed now – Tanikh is willing to do the job and train when an officer is found.

Action: Caemgen to post the job as open for applications.

New Officers:

- Social Media Officer – Dame Morweena
Experienced with Facebook groups and pages and on Twitter. Some experience with YouTube.
- Deputy Seneschal – Lord Nere’ugei

“For the purposes of demonstrating support, you could have that portion of your meeting minutes included with the form. The minutes stating which officers present on the call expressly indicated support” .

Officer consent polling -

Person	Office	Consent: Lord Nere’ugei	Consent: Dame Morweena
Baron Cyneric & Baroness Arianna	Baronial Coronets	Yes, Yes	Yes, Yes
Caemgen mac Garbith ui Andrais	Seneschal	Yes	Yes
Archos Anika Styfe	Exchequer	Yes	Yes
Steffan Drakkar	Herald	Yes	Yes
Baron Miles Fitz Hubert	Chronicler	Abstain (absent)	Yes
Koga of the Wolfpack	Thrown Weapons	Yes	Yes
Gunnar the Wanderer	Archery	Yes	Yes
Lady Millicent of Eaglescliff	Arts & Sciences	Yes	Yes
Elvina Effynewoode	Scribe	Yes	Yes
James Irvine	Webminister	Yes	Yes

Continuing business

Explorers Program – on hold

Unpacking Events Project – on hold

Online events - Caemgen

- Lions Den is working well. Very active. Last Sunday had 26 attendees. People viewing from around the barony, the principality and even out of Kingdom.

Action: Jaqueline to discuss TUTOR format and Lions Den with the Lions Den organizers.

Archery netting – Gunnar

- Gunnar – Quote of \$250. Would be good to move forward as soon as it can be moved. Special archery fund can be used for this purpose.

Action: Gunner will contact exchequer about pulling funds out to pay for netting.

Lions Den – Caemgen

Action Dec 2020: Caemgen to confirm the process for official online events: when it will be, what it will be, and accessibility information and a lead person. Information on online event processes can be found at: (Need An Tir calendar web page with details.)

New business

Newcomers – Decimo Aurelio, Deputy chatelaine

- Everyone was encouraged to read the Chatelaine's report. Seagirt has a Newcomer's type of quest. Go to different events and do various 'activities' with sign off by those overseeing the activity. When completed, people can get a stamp document and are brought into the Order of the Orca. Email Lionsgate.chatelaine@tirrigh.org
- Lions Gate in a similar theme could have a passport and have it stamped. Organized like a structured quest. Perhaps become a member (would this be confused with actual SCA membership?) and get a 'key' to the Barony. "Look for the key."

Other newcomer ideas

- Identify encampments that are newcomer-friendly with a pennant or banner. Chatelaine team is considering a consistent chatelaine 'brand'.
- Baron Miles - Sergeants were willing to have a space for newcomers, or wear pennants to identify themselves as being available for questions.
- Perhaps return to having Newcomers events.
- Elvina has copies of past newcomers guides. Could be used as examples.
- Sathbh Bheag - In the past, newcomers were given a scroll at the end of a newcomers first event, like an Ithra. Was signed by the Baron and Baroness.
- Beatriz – the Vancouver Tourism Society created a quest for people new to the city. Some interactions were very easy, others more challenging. Not all were required; people could make choices. See: www.tourismchallenge.ca.
- Tanikh – groups within the SCA have done this in the past. Newcomer tour guides at events. Shittimwoode, for example.

- Would be ideal to have multiple levels of interactions– light interaction like the time traveller’s tour guide; medium interaction like the passport/quest; or detailed interaction like newcomers classes (Novus I and Novus II).

Zoom account – Caemgen

- No issues this week with using Zoom for council! We are considering purchasing a zoom license for one year. This would allow the following types of activities to run online:
 - Lions Den
 - Newcomers Night
 - A&S Night
 - Council

Motion: Request for council up to \$250 Cdn. Moved Sadhbh Beag / Gunnar.

Motion passes unanimously. Seneschal abstained.

- Administration through Seneschal’s office. Working with Web and Social Media or any other baronial activities.
- Kingdom purchased zoom accounts for Ithra and 12th Night. Believed to be for Kingdom use only.
- Seagirt has purchased a zoom account.

Motion: To earmark the ReturnIt Express Funds to cover as much of the zoom account as we can. Moved Tanikh / Sadhbh Beagh.

Motion passes unanimously. Seneschal abstained.

Baronial court on zoom – Caemgen

- It is permissible for the Baronial court to be held after an official event that is on the Kingdom calendar, such as a Lions Den. Kingdom online court expectations document states Baronial courts can be held at most once a quarter. Possible for May 2021.

Action: Baronial coronets and Seneschal to discuss timing for first virtual court.

New website – James Irvein

- Has been moved to WordPress. Much easier to use. No coding experience required for updates. Easy for Officers to update. Event coordinators can update the baronial pages directly. Events calendar will be coded so it can have Calendar view and link to An Tir calendar.
- James would like to have the Baronial coronets, Seneschals, Chatelaines, Chroniclers, plus Lions Dens organizers or Newcomer's Nights events organizers do an orientation training in how to use and update the new website.

Order and Award Badge Registration – James Irvein

- A few years back all the Baronial Orders were registered, but not the Badges. James has designed badges based on images collected from those people who have received them. Artwork at: lionsgate.tirrigh.org/wp-content/uploads/2021/01/Screen-Shot-2021-01-20-at-9.06.41-PM.png

Lions Gate now has a Youtube Channel – Mestre Garet Doiron

- We can post Lions Den and other videos to this channel.
- What about recording Council? No. Inhibits conversation. Some people do not want to be recorded and will therefore not attend.

Coronet report

Next Council meeting

Online via zoom; February 17, 2021 at 7:30 pm PST.

Officer reports appendix

Officer reports as received January 20, 2021 at 5pm

Chatelaine Report: Briana Cassia Jun 2018–June 2021

Greetings, my friends, this 18th day of January.

Happenings:

I have had an application for a contingency deputy and am very happy to have accepted. This brings my deputy total up to four, which is terrific. Everyone, say hi to Decimus, who is bringing some deep enthusiasm to the various projects on the go.

I have had two introduced contacts from Kingdom Chatelaine and have responded accordingly. One of these was a film contact looking for prop swords, it occurs to me we could be better organised for the local film industry...

We did have a meeting of Chatelaines on January 8th, here are the notes from that.

Projects and Plans:

Baldrics/arm bands. We discussed the idea and the suggestion was made for badges that could be added to the chatelaine's garb in different ways: hat, pouch, cloak, etc. Reena has agreed to machine embroidering the chatelaine badge and prepping up a few armband/barndric options. She will contact Bri if she has need of materials/supplies as she makes progress on this project!

Pennant for chatelaine encampments was also suggested, udea is good but tabled till we are closer to eventing. Maybe something tied into Silver Wing/Baronial equivalent?

Webpage:

current page is clunky and not mobile-friendly, also info is hard to navigate: we can tighten it up and submit to Webminister for updates, but would prefer access to update sections as necessary to keep things timely. Jen posted links to Ealdormere's webpages for New folks and their FAQ: some good ideas to incorporate?

<http://www.ealdormere.ca/faq.html> <http://www.ealdormere.ca/new.html>

Briana and Decimus will discuss with Jay what we can improve.

Paper Resources:

Cards: useful for Aline, definitely want for Lions Gate, but want to have website working well on mobile first. Can design and print in mean time: Vistaprint recommended.

Brochures: base info stays the same, but calendar section would be mutable so we can keep it updated: small print runs/calendar cards to attach? Stickers? Welcome ideas on this front, also if someone wants to take on the project?

Newcomer's Handbook:

According to Jen, Kingdom Chatelaine's Handbook (resource for office) is under revision; no current plans to revise Newcomer's Handbook: is this something we want to move on for our own use? Volunteers?

Key Quest:

Decimus, Arianna and Briana will be meeting casually to discuss pages/entries/proofs, and ensure this project is off the ground for the re-opening.

Online Newcomer's Nights:

Monthly, casual, in garb if desired. Agenda is social, intros, and then topic, Q and A and finish with more social. Hosted by Briana, 2-3 hour duration, will need a designated Zoom and a chat moderator as well (Decimus?) Briana to look at dates, try to ensure no conflicts; first one in last week of Jan to ensure advertising time. Will be SCA 101, intro stuff.

Would like to establish Chatelaine Chat as open to Tir Righ chatelaines in order to build focus and support for other branches in the Principality, may expand to Kingdom if they prove useful/successful.

Upcoming meetings/discussions:

- Key Quest: Arianna, Decimus and Briana
- Demos/Recruitment: Sadhbh, Decimus, Briana
- Gold Key: Arianna, Saethryth, Briana
- Website: Decimus, Jay and Briana
- COUNCIL: Wednesday, 20 Jan, 2021, 7 pm.

- Next month Chatelaine's Chat: tentatively Friday, Feb 5

I hope we will soon be able to host Newcomer Nights online, still doing the calendar research for that, but I like Friday evenings for them: what does Council feel? If Friday evenings are good, calendar and council approved, I would like to start them this month, January 29th. In additions, I am in communication with the specific TUTOR dean as regards the online Novus program: perhaps we can combine them or otherwise use them as a jumping off point for our salon-style social aspect.

I believe that is all for this month.

In service, I remain,

Briana Cassia

Baronial Chatelaine, Lions Gate

Sable Loat Pursuivant Report: Steffan Drakkar

Events:

Events are still cancelled due to quarantine. (I'm glad we are looking out for our members, but I miss swording people.)

Awards:

No awards have been awarded due to hiatus.

Submissions:

No e-mail submissions nor in person submissions as of yet this month.

Volunteers:

No events, no volunteers.

Notes:

- The Sable Loat is alive and still reporting, apparently.
- I am still proud that the society is being responsible in an effort to protect its members.
- Despite the mysterious lack of winter, it is still definitely cloak weather.

Thought of the month: If there is a college of heralds do I get a degree from the crown of An Tir at some point?

Minister of Stables Report: Brynja Kortsdottir

Nothing to report for council.

Archery: Gunnar the Wanderer

Nothing to report.

Arts & Sciences: Millecent of Eaglescliff/Aoife Ruadh ingen ui Cnaimhsighe
Office in transition

The December online A&S Social was held on December 9, 2020, via Zoom.
Attendance: approximately 8.

Access to a professional Zoom account through the Barony would make the logistics of setting up online A&S socials a lot easier.

Scribe: Elvina Effynwoode

Greetings,

No activity in December to report.

There are some charter blanks from the Principality scribe being sent for scribes to work on.

Elvina

Webminister: James Irvine

I finally have something to report! (Shocker, I know.)

Our website has been successfully migrated to WordPress.

This means that officers and event stewards can post their own announcements! Chronicler can upload Council Minutes! You are no longer restrained by my inability to keep track of time!

There is also a feed on the Announcements page pulling from the Facebook Page. (Not the group, so folks need to be sure to post things in the right places on Facebook, too.)

The contact us and award recommendations forms should be stable and send notifications to the correct people.

This *also* means I am ready to look for a replacement Webminister. I still have a few loose ends to take care of (documentation and event calendar plug in primarily) but that shouldn't take more than a month or two. (I hope.)

James Irvein
Lions Gate Webminister

- Blades - Davin - Feb 2019–Feb 2021
- Chamberlain - Fergus July 2018–July 2021
- Chronicler - - Miles Fitzhubert Jan 2021–Jan 2023
- Equestrian - Briana nic h'Eusaidh Feb 2017–Feb 2020 – Office in transition
- Dance- Berenica Nov 2019–Nov 2021
- Family activities - VACANT
- Games Garet June 2018–June 2020 - Extending
- Lists - Agnes Cresewyke Nov 2018–Nov 2020
- Thrown Weapons: Koga of the Wolfpack Aug 2020–Aug 2022
- TUTR - VACANT
- YAC - VACANT