

## Barony of Lions Gate Council Minutes – October 21, 2020

### Attending

- Caemgen mac Garbith ui Andrais (Kevin Garvey) – seneschal
- Archos Anika Styfe (Christi Frank) – exchequer
- Gunnar the Wanderer (Simon Thomsen) - archery
- Beatriz (Joana Dornellas) – guest
- Tanikh bint Farida al-tabibah (Joanne Burrows) – guest
- Viscount Kheron Azov (Richard Bertrand) - guest
- Lady Millicent of Eaglescliff ( )– A&S
- Baron Cyneric Bearson (Darren Cocking)
- Baroness Arianna Freemont (Dawn Malin)
- Mestr Gareth Doiron (David Sharpe) – games
- Steffan Drakkar (Max Buchner)– herald
- Brynja Kortsdottir (Briony Seedhouse) - Marshal
- Koga of the Wolfpack (Billy Wong) – thrown weapons
- Lokki (Stephen Jones) – deputy seneschal
- Elvina Effeynewoode (Jacqueline Lee) – scribe
- Sadhbh Bheag (Angela Gallant) – Red Flame herald
- Jaqueline Lefleur (Kirsten Masse) - interim chronicler - minutes

### Approval of minutes from last meeting: Chair

Motion to approve minutes for September 2020 made, seconded, and approved.

### Seneschal report

Good evening everyone, thank you for joining us tonight. It seems like mid September was a million years ago, but that could just be me. There's been a lot happening behind the scenes, from Duchess Dalla & Laerðimoðir Gala's fantastic HAPPY video to quarterly reports and some impassioned pleas from eloquent wordsmiths cajoling and inspiring the people of the Barony to step forward and engage with each other however they best can.

As a reminder, next month's council will be our last for the 2020 year as we do not hold a December meeting. Folks will still be hard at work keeping the Barony running, so reach out to each other on social media or the often unused Lions Gate officer email accounts. These are all formed as "lionsgate.job@tirrigh.org", so my email is lionsgate.seneschal@tirrigh.org . As noted below, part of being an officer is keeping regular eyes on their email, so make contact with someone, even to just discuss plans for when we can be together again.

And during the dark months, if you know someone who may be interested in an open officer position, or a trained deputy position, reach out to me about that, too.

Caemgen, Seneschal

### REMINDERS AND NOTES:

#### **Reminder, please check your branch email account weekly if not more**

- You can access it via a free app on your phone, or outlook.com on your phone or computer.
- Reliably checking your official Officer correspondence is a part of the position.
- Repeated issues with communication will be followed up with, and we will see how to best support struggling officers.

**Similarly:** Reports are a quick way to show you are active, that there are activities taking place in your area and to let council know of any potential issues or victories!

**Officer Reports are requested by Monday evening the week of council. This allows me time to follow up with any absent reports.**

#### Exchequer report

I made a mistake the last couple of months, but it does not affect the quarterly report or available funds. I made an error on the financial spreadsheet that affects our net loss report. August reporting should have shown Income of \$8,543.40 and Expenses of \$9,100.51 with a net loss of \$557.11. (Numbers to be corrected)

#### **2020 Financial YTD:**

Income of \$8,543.40 and expenses of \$9,666.61 shows as a net loss of \$1,123.21.

#### **Available Funds**

As of October 21, 2020, total available funds are \$19,794.00 which includes the following Special Funds:

- Archery \$298.76

Not yet deposited from the Return-It Express account:

- \$70.38

#### **Receivables & Other Assets \$1,585.00:**

- \$50 rapier practice float for 2020
- \$1,535 Advance for banquet food (balance received – receipts still outstanding)

#### **Prepaid expenses \$1,396.50:**

• \$1,396.50 to Public Storage for November 2020 to March 2021 (April 2021 will be free)

Where money will go during the pandemic:

- Expenses will increase for the locker, but it is pre-paid so will not affect our bank account
- Monthly bank fees \$3.75

**Current Items:**

1. Return-It Express bottle returns
  - Instructions have been posted in the Facebook Groups.
  - I have chosen the phone number **604-608-1976** as the account code (Lions Gate started June 8, 1976.)
  - Three donations to date totalling \$70.38.
  - As we cannot show favouritism donating to other shires/baronies, we discussed donating to the SCA corporate (who is showing a shortage due to lack of membership renewals.)
2. Financial Policy
  - Draft of the policy has been forwarded to the Financial Committee and Principality Exchequer – awaiting feedback
    - Includes PayPal policy and increasing the amount the Financial Committee can approve without council (to cover the cost of emergency insurance, for example).
3. Looking for a deputy exchequer.
4. Financial meeting budget required for 2021.
  - Anika will send out a request for officer budgets for 2021.
  - Financial committee will meet in January 2021 before council to discuss budget officers.

**2020 Combat Practices (no changes):**

Practice	Type	Sum of Amount
<b>Heavy</b>		
	Income	1155.06
<b>Heavy Total</b>		<b>1155.06</b>
<b>Rapier</b>		
	Income	820.00
	Rental	-258.75
<b>Rapier Total</b>		<b>561.25</b>
<b>Archery</b>		
	Income	935.00
	Rental	-1404.00
<b>Archery Total</b>		<b>-469.00</b>
<b>Grand Total</b>		<b>1247.31</b>

**2020 Events (no changes):**

Event	Income	Expenses	Gain/Loss	Attendance	Remarks
Canterbury Fayre (cancelled)	\$ -	\$ 425.00	\$ (425.00)	n/a	Report Complete!
Lions Stage	\$ 431.83	\$ 20.00	\$ 411.83	Total: 50 42 Adults, 1 Youth, 4 Children, 3 Comp 6 NMR	Report Complete!
Tir Righ February Investiture	\$4,762.34	\$2,368.91	\$ 559.61	Total: Adults, Seniors, Students, Youth, Children, Comp NMR	Event \$2,238.43

## Past event reports

- **Lions Stage** - Complete
- **February Investiture** - Complete

## Upcoming events

**Events for 2020**

- Canterbury Fayre (Mar 21) - Cancelled
- Sealion War (May 22) – Cancelled
- LG Champs (May 30) – Cancelled
- Lion's War (Aug 1) - Cancelled
- Trials (Aug 14) - Cancelled
- Baronial Banquet (Oct 24) - Cancelled
- Baroness' Tourney (Nov 21) - Cancelled

Reminder: there are no official events or practices of any kind. All events are cancelled for the Kingdom of An Tir. Any gathering of friends or household is not to be done on SCA pages or social media pages. Any such gatherings are individual decisions and are not to be connected to the SCA in any way.

## Continued business

**Customary, FP and budget updates – Their Excellencies**

- Awaiting B&B for review/input
- Financial Policy Update!!
- Award wordings to be finalized. Seneschal to check in with Their Excellencies.

## Officer Vacancies

**Note all greater offices are required to have a deputy so things can continue if the officer needs to step away.** Ideally all officers that are stepping down need to advertise their vacancy 3 months in advance, if we get applicants we can “hire” after 30 days and leave 60 days to train/shadow and hand over the role. All jobs are to be posted and interested parties write to their Excellencies and the Seneschal to apply, and the outgoing officer can supply a recommendation.

### **Vacancies:**

- YAC
- YAFA
- TUTR
- Chronicler (Council minutes currently being taken by Madame Jaqueline.)

Baron Miles is considering the Chronicler office and is interested in publishing the NorthWind. Miles has spoken to Master James, who used a template for the Northwind when he was chronicler. Miles suggested he could republish some past articles. (Jaqueline suggested checking with Master James, a previous chronicler, about rights to republish.) Jaqueline willing to continue taking minutes in future.

### **Paperwork Outstanding:**

- Archery – change over
- Thrown Weapons – change over
- Deputy Seneschal – change over
- Chamberlain – office extension
- Games – office extension
- Chatelaine – office extension
- Stables Marshal – office extension

With some assistance Caemgen was able to sort out how best to take the replacement of signatures on the officer change forms:

“For the purposes of demonstrating support, you could have that portion of your meeting minutes included with the form. The minutes stating which officers present on the call expressly indicated support”.

PAUSE FOR CONSENT – see results of officer consent polling, next page.

		<b>Koga of Wolfpack</b>	<b>Gunnar the Wanderer</b>	<b>Mestr Gareth Doiron</b>	<b>Fergus of Glamis</b>	<b>Mestr Gareth Doiron</b>	<b>Briana Cassia</b>	<b>Brynja Kortsdottir</b>
	<b>Position polled</b>	Thrown Weapons	Archery	Deputy seneschal	Chamberlain	Games	Chatelaine	Stables
<b>Officer consent by</b>	<b>New or Extension</b>	New officer	New officer	New officer	Extension	Extension	Extension	Extension
<b>Seneschal</b>		y	y	abstain	y	y	y	y
<b>Exchequer</b>		y	y	y	abstain	y	y	y
<b>Archery</b>		y	abstain	y	y	y	y	y
<b>A&amp;S</b>		y	y	y	y	y	y	y
<b>Baronial Coronets</b>		y	y	y	y	y	y	y
<b>Games</b>		y	y	abstain	y	abstain	y	y
<b>Herald</b>		y	y	y	y	y	y	y
<b>Stables</b>		y	y	y	y	abstain	y	abstain
<b>Scribe</b>		y	y	y	y	y	y	y
<b>Thrown weapons</b>		abstain	y	y	y	y	y	y

Arts and Sciences – Milliscent and Ariel sharing the office. Milliscent to become deputy.

### Explorers Program

- Explorers are exploring.

### Unpacking Events Project

- On hold

### Online events

- Update on online events

### Return-It Fund

- Policies
- Duplicating efforts
- Balancing needs

### New business

### Web site review

Web site review - Lancer James. Ongoing.

**Largess**

Baroness Arianna – no information on new largess yet.

**Baronial events****Virtual events**

Baroness Arianna asked about online events for the Barony. Described a virtual Baronial banquet, separate but together, social and sharing of food by candlelight.

Briana suggested a social, casual event (there are many options for classes and meetings already.) Ariel's Bardic gathering on Facebook has been going well.

Jaqueline interested in pitching an event. Possibly able to write up over the next month (but not to be run until spring 2021.)

**Lions Gate Virtual Court**

Caemgen – some people discussing technology but nothing firm yet.

**Award Recommendations**

Baroness Arianna – recommendations being sent in.

Info about award recommendations is on the Baronial Website. Has a form that can be filled out and there is info on all awards. Best solution is to write to Their Excellencies and email. Note you do not have to specify the award! Share stories.

Baroness requested an update to the Kingdom page for Loat description.

Claw and Lance used to be long service and are now described as 'significant'. Loat was for an act, now is similar to a newcomer award.

Has forwarding of forms for award recommendations been going to baron and baroness email successfully? *Caemgen will send a test.*

Barony web page has not yet been updated for all award descriptions.

**Event hosting technology solutions**

Getting people into teams: preregistration process for a virtual event. They can be set up with a Microsoft Teams account, then participate in the event.

Event hosting technology solutions – Discord or Zoom better than Teams. Up to 300 people with low level paid Zoom account; up to 500 with higher level account; up to 1000 for small enterprise account.

The Golden Swan event was put up in 3 weeks, but was very demanding.

If you can assist on the virtual event team, email the seneschal at [Lionsgate.seneschal@tirrigh.org](mailto:Lionsgate.seneschal@tirrigh.org).

Can you watch a stream of Discord without an account?

### **Possible virtual event structure**

Baroness Arianna: Educational format would work. Court. Bardic. It can be recorded. “Zoom out”, or virtual meeting fatigue, is a concern. Short sections 15 minutes to a half hour. 4 or 5 responses for teaching. Could we hold a scavenger hunt? Rose did the first one, with about 50 scavenger tasks. Would a smaller one be feasible?

Propose event Dec 5<sup>th</sup>? Baron suggested after Christmas, January would be better. Elvina mentioned the past Monboggian new moon festival.

### **Communication venues other than Facebook**

Jaqueline – test emails sent. Lions Gate email list on old An Tir is not functioning. No point to collecting email addresses for people not on Facebook to add to the Lions Gate email group.

*Caemgen and Briana to discuss how to collect email addresses for non-FB people.*

New business

Gunnar - Archery netting – we need a new archery net. Gunnar will research costs. *Gunnar please provide two quotes so we can vote at November or January council.*

Coronet report

**Please insert**

Next Council meeting: Final council of 2020.

Online via Microsoft Teams; November 18, 2020 at 7:30 pm PDT.